Public Participation Plan
# TABLE OF CONTENTS

## INTRODUCTION

Organization of the Public Participation Plan .................................................. 3  
Background ........................................................................................................... 3

## PLANNING PROCESS

Regional Planning Process .................................................................................. 6  
StanCOG Planning Structure ............................................................................. 7  
Senate Bill 375 ..................................................................................................... 11  
MPO Guidelines .................................................................................................. 12

## GOALS AND PROCEDURES

Goals .................................................................................................................... 14  
Procedures ........................................................................................................... 15  
Public Outreach Process ..................................................................................... 18  
Federal and State Outreach Requirements .......................................................... 19  
Regional Transportation Plan/Sustainable Communities Strategies and Federal Transportation Improvement Program ................................................. 22  
Other StanCOG Documents ................................................................................ 31  
Regulatory/Planning Context for Environmental Justice ..................................... 33

## PUBLIC INVOLVEMENT EVALUATION

Special Accommodations ..................................................................................... 39  
Performance Measures ........................................................................................ 40

## APPENDIX

Appendix A 2018 Regional Transportation Plan/Sustainable Communities Strategy Public Participation Plan  
Appendix B Open Meeting Schedule  
Appendix C Public hearing and Comment Period Chart  
Appendix D Title VI Complaint Forms (English and Spanish)  
Appendix E 2020 Public Participation Plan Survey and Summary of Responses  
Appendix F Public Notice/Proof of Publication (English and Spanish)  
Appendix G Public Comments and Responses to Comments  
Appendix H 2020 Public Participation Plan Resolution
ACKNOWLEDGMENTS

STANISLAUS COUNCIL OF GOVERNMENTS

POLICY BOARD

Jeramy Young, Chair
City of Hughson

Terry Withrow, Vice Chair
Stanislaus County

Mike Kline
City of Ceres

Jenny Kenoyer
Tony Madrigal
Bill Zoslocki
City of Modesto

Nick Candea
City of Newman

Ericka Chiara
City of Oakdale

Deborah Novelli
City of Patterson

Richard O’Brien
City of Riverbank

Gil Esquer
City of Turlock

Michael Van Winkle
City of Waterford

STAFF

Rosa De Leon Park
Executive Director

Elisabeth Hahn
Deputy Director of Planning and Programming

Cindy Malekos
Manager of Administrative Services

Karen Kincy
Manager of Financial Services

Carla Alviso
Administrative Assistant

Aric Barnett-Lynch
Executive Management Analyst

Chris Jasper
Assistant Planner

Melissa Molina
Senior Transit Services Specialist

Stephanie Mora
Financial Services Specialist II

Isael Ojeda
Senior Planner

Josephine Oshana
Executive Administrative Assistant

Edith Robles
Assistant Planner

Debbie Trujillo
Assistant Planner

Lydia Worden
Financial Services Specialist II
Public involvement is critical to successful regional transportation planning and programming. When the public is engaged in the process, the feedback gathered helps assure projects address community needs. Likewise, the public gains a better understanding of the tradeoffs and constraints associated with transportation planning.

The Public Participation Plan (PPP) was prepared to inform the public and other stakeholders about the overall Stanislaus Council of Governments (StanCOG) public participation process, how they can receive information from StanCOG, and how they can provide input into the regional planning, policy, and decision-making process. Public participation affords stakeholders (those that have an interest or stake in an issue, such as individuals, interest groups, and communities) the opportunity to influence decisions that affect their lives. The Public Participation Plan sets forth StanCOG’s commitment to an open and transparent process.

Transportation law is clear in that the public is to have access to, and participate in, the development of the long-range transportation plans, such as the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and capital programs such as the Federal Transportation Improvement Program (FTIP) & State Transportation Improvement Program (STIP), as well as the development of planning studies.

The “Moving Ahead for Progress in the 21st Century Act” (MAP-21), signed into law on July 6, 2012, and effective on October 1, 2012, contains specific language outlining federal requirements regarding public involvement processes and procedures. MAP-21 Legislation (Public Law 112-141) required metropolitan planning organizations to provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan.

On December 4, 2015, President Barack Obama signed into law Public Law 114-94, the Fixing America Fixing America’s Surface Transportation Act, or “FAST Act”. As was the case with MAP-21, the FAST Act carries forward previous transportation legislation to provide states and metropolitan planning organizations specific direction in conducting and promoting broad-based public involvement activities. The FAST Act includes provisions to support and enhance new reforms to the metropolitan and statewide transportation planning processes. To engage all sectors and users of the transportation network, the FAST Act requires that the planning process include public ports and private transportation providers and further encourages MPOs to consult during this process with officials of other types of planning activities; however, public involvement remains a hallmark of the planning process.

It is clearly in the best interest of the Metropolitan Planning Organization (MPO) to share information with the public, to make clear the technical aspects of issues and to listen to the
thoughts and ideas of the citizens who use the transportation facilities and services, live and work in the communities in which projects are being considered.

Good public participation rests on several basic premises—that there is open and timely sharing of information about choices before decisions are made; that the information is complete and clear; and that the agencies and the public are provided with the opportunity to openly and honestly discuss the issues. The preparation and implementation of this Plan will ensure that StanCOG continues to improve on the way we provide information and to ensure that we provide a forum for the public to openly discuss transportation related issues.

One challenge to effective public participation is the complexity of transportation related information provided as technical data. However, MPOs are required, to the maximum extent possible, to use visualization techniques, such as drawings, computer models, visual simulation, geographic information system (GIS) maps, and other state-of-the-art techniques to help the public understand complex problems and projects, and their impacts in developing transportation plans and capital programs. These techniques are employed to help illustrate and explain many of the content/issues associated with plans and programs. Having more timely information with accompanying analysis will allow appropriate assessments of proposals or plan elements.

StanCOG is required to make information available pursuant to governing laws and depends on the public to provide feedback on what kind of information and analysis would be a better indicator of impacts by a project related to issues or areas of concern. StanCOG will continue to provide easily accessible information to as much of the public as possible. Most information is made available electronically, via our website. Other methods to disseminate information and to encourage public participation in the planning process can be employed. These are further discussed in Chapter 2, Planning Process.

The planning process provides numerous instances in which information must be made available to the public for comment. Making information available and engaging the public in a meaningful discussion about the issues and choices may be two different exercises. Early public involvement and transparency (timely sharing of easily understandable and accessible information to educate the public about the issues and options) results in better outcomes. When done in a meaningful way, public participation enables sponsor agencies to make better and more easily implementable decisions that reflect public interests and values and are better understood by the public.

This PPP serves as a guide for the StanCOG public involvement process as well as the continuing, comprehensive and coordinated planning process among the stakeholders to ensure effective coordination among public officials at all levels of government and inviting the wide participation of all parties, public or private, at all stages of the transportation planning process to provide an ongoing opportunity for broad-based participation in the development and review of regional plans and programs managed and produced by StanCOG.

Transportation also affects air quality, water, noise, and general quality of life. It affects where you live and work, how you spend your time and even how much you spend for housing. In short, transportation affects nearly every aspect of your life. Good transportation options are essential for
travel to everyday needs. Transportation affects the economic well-being of an area through access to work and through the transport needs of local business.

The public has in-depth knowledge about the region and its transportation needs which is vital to making good transportation decisions. The PPP outlines goals and procedures to ensure StanCOG is providing all interested parties with a reasonable opportunity to be involved in the planning process. The PPP also contains guidance for the public on how transportation decisions are made through the MPO process (Chapter 2).

**Organization of the PPP**

The Public Participation Plan is organized into 5 sections: Introduction, Planning Process, Goals and Procedures, Public Involvement Evaluation and Appendix. The following is a brief description of each section.

- **Introduction**
  - Provides the background into the function of an MPO; introduces the intent of the PPP; and outlines the remaining sections of the document.

- **Planning Process**
  - Further describes StanCOG and its function; identifies federal and state requirements for public participation.

- **Goals and Procedures**
  - Outlines the specific goals of the PPP and the actions (procedures) used to accomplish these goals; and identifies the StanCOG outreach techniques and strategies.

- **Public Involvement Evaluation**
  - Describes the evaluation techniques utilized by StanCOG to measure the effectiveness of the outreach program.

- **Appendix**
  - Provides detailed information on items referred to in the PPP.

**Background**

A MPO is a federally-mandated and federally-funded transportation policy-making organization that is made up of representatives from local governments. In 1962, the United States Congress passed legislation that led to the formation of a MPO for any urbanized area with a population greater than 50,000. The legislation ensures that designated federal funding for transportation projects and programs are channeled through the MPO regional planning process. MPOs were created to ensure that existing and future expenditures of governmental funds for transportation projects and programs are based on a continuing, cooperative, and comprehensive (“3-C”) planning process.
StanCOG was formed in 1971 and is the federally-mandated Metropolitan Planning Organization (MPO) and state-recognized Regional Transportation Planning Agency (RTPA) for the Stanislaus Region, including Stanislaus County and the nine incorporated cities of Ceres, Hughson, Modesto, Newman, Oakdale, Patterson, Riverbank, Turlock and Waterford. StanCOG is also the Local Transportation Authority (LTA) for the Stanislaus Region.

The following are the five (5) core functions of an MPO:

- Prepare a Regional Transportation Plan (RTP)
- Prepare a Transportation Improvement Program (TIP)
- Prepare an Overall Work Program (OWP)
- Prepare a Public Participation Plan (PPP)
- Protect Air Quality

MPOs not only receive federal funding, but also receive state funding and, therefore, must also comply with State policies, for example Assembly Bill 32 (AB 32) which requires California to reduce Green House Gas (GHG) emissions, and Senate Bill 375 (SB 375) which supports the State’s climate action goals to reduce GHG emissions through coordinated transportation and land use planning with the goal of more sustainable communities. These bills are further discussed in Chapter 2.

MPOs are primarily federally-funded; therefore, federal policies serve as direction to the MPOs regarding intended functions and service improvements to the local agencies and the public. The chart found on page 5 highlights key federal transportation policy milestones.
### Federal Transportation Policy Milestones

<table>
<thead>
<tr>
<th>Year</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1962</td>
<td><em>Federal Highway Act (FHWA)</em> focused on the need for transportation planning in urbanized areas; and led to the creation of Metropolitan Planning Organizations (MPO) for any area over 50,000 persons.</td>
</tr>
<tr>
<td>1964</td>
<td><em>Urban Mass Transportation Act (UMTA)</em>, the first U.S. government public transportation program.</td>
</tr>
<tr>
<td>1964</td>
<td><em>Civil Rights Act, Title VI</em> prohibited discrimination in any program receiving federal funds.</td>
</tr>
<tr>
<td>1978</td>
<td><em>Surface Transportation Act</em> was the first time Congress considered transit, highways, and safety in the same legislation.</td>
</tr>
<tr>
<td>1990</td>
<td><em>Americans with Disabilities Act (ADA)</em> required virtually all public transportation service to be accessible to persons with disabilities.</td>
</tr>
<tr>
<td>1991</td>
<td><em>Intermodal Surface Transportation Efficiency Act (ISTEA)</em>, landmark transportation reform amended federal transportation law; created programs oriented toward community building, and strengthened public involvement and shared decision-making with localities.</td>
</tr>
<tr>
<td>1994</td>
<td><em>Executive Order 12898, Environmental Justice</em> required that to the greatest extent practicable and permitted by law each agency receiving federal dollars should identify and address disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations.</td>
</tr>
<tr>
<td>1998</td>
<td><em>Transportation Equity Act for the 21st Century (TEA-21)</em> continued and extended reforms of ISTEA, added some new programs, and designated special projects.</td>
</tr>
<tr>
<td>2000</td>
<td><em>Executive Order 13166, Limited English Proficiency (LEP)</em> required the improvement of access to services for persons with limited English proficiency.</td>
</tr>
<tr>
<td>2005</td>
<td><em>Safe, Accountable, Flexible, Efficient Transportation Efficiency Act—A Legacy for Users (SAFETEA-LU)</em> continued most ISTEA reforms; emphasized transportation safety and security; added requirements to coordinate transportation plans with environmental and land use plans; and supported special projects.</td>
</tr>
<tr>
<td>2012</td>
<td><em>Moving Ahead for Progress in the 21st Century (MAP-21)</em> transformed policy and programmatic framework for investments to guide growth and development. MAP-21 also created a streamlined and performance-based surface transportation program and built on many of the highway, transit, bike, and pedestrian programs and policies established by the ISTEA.</td>
</tr>
<tr>
<td>2015</td>
<td><em>Fixing America’s Surface Transportation Act (FAST)</em> maintains current program structures and funding shares between highways and transit. The law makes changes and reforms to many Federal transportation programs, including streamlining the approval processes for new transportation projects, providing new safety tools, and establishing new programs to advance critical freight projects.</td>
</tr>
</tbody>
</table>
StanCOG has, since its formation in 1971, actively sought to include the public in the transportation planning process. Recently, state and federal agencies have placed a stronger emphasis on MPOs to actively seek input from all areas of the community, not just those that typically participate. StanCOG is constantly working to improve our public involvement efforts and to expand civic engagement. We strive to not only meet state and federal requirements but to create an environment where public input leads to an interactive dialogue between the public, the regional government and the local governments. If the public better understands the process and the ramifications of transportation planning decisions, the entire process will run smoother and the resulting plans will better accommodate a wider range of needs.

Regional Planning Process

In total, there are four levels of government that make decisions on transportation issues in California: the federal government, the state of California, regional transportation planning agencies—of which StanCOG is one—and local governments. StanCOG staff works closely with the other three levels of transportation decision-makers and acts as a liaison to the state and federal agencies on behalf of the local governments in the Stanislaus County region.

Each MPO is a federally-mandated, primarily federally-funded agency. The federal government, which collects and distributes the largest amount of transportation-related dollars, establishes the basic rules and regulations of how MPOs are run and how dollars are distributed.

MPOs are primarily planning agencies; and are responsible for the preparation of numerous transportation planning documents. Plans at each geographical scale are intended to be consistent with both the California Transportation Plan and local general plans.

Another key function assigned to StanCOG is the distribution of State and Federal dollars to the local agencies—referred to as programming. StanCOG receives various types of transportation related dollars intended for various parts of the transportation system. These monies have different restrictions or guidelines for their use depending on their intent. It is the role of StanCOG to work
with the state and federal agencies in receiving the dollars and then the local governments in distributing the dollars.

Planning is a process of analyzing data and trends and producing a long-range vision of the transportation system based on the analysis of this data. The key planning document is the RTP/SCS, which is a 25-year planning document utilizing regional and local data including population and traffic projections to set a transportation system vision for Stanislaus County. The transportation system includes all modes of transportation, including roadways, bicycle and pedestrian, public transit and aviation

Programming is the allocation of funding to local agencies to help accomplish the goals outlined in the RTP/SCS. The FTIP is a specific funding document, consisting of the first four years of the projects outlined in the RTP/SCS. These projects are the more immediate, higher priority projects. The FTIP states how the federal, state and local monies will be allocated to each project.

In addition, a StanCOG core function is the preparation of an OWP. The OWP outlines to our funding agencies and to the public how we will utilize the transportation planning dollars we receive, i.e. the monies used to staff the agency and used to prepare the required plans.

StanCOG Planning Structure

Policy Board

StanCOG is governed by a decision-making body called the Policy Board. The Policy Board is comprised of 16 elected officials from each jurisdiction within Stanislaus County, including five County Supervisors, three City of Modesto councilmembers and one councilmember from each of the remaining eight agencies. The Policy Board meetings are held on the third Wednesday of the month at 6:00 pm at the StanCOG offices. A list of the Policy Board members is provided on the StanCOG website.

StanCOG staff prepares plans and programs for the Policy Board to ultimately approve, deny or modify. To provide well-vetted information to the Policy Board, StanCOG has established a series of standing and ad-hoc advisory committees. This provides the opportunity for staff to work with the public and the local agencies to discuss issues and create solutions.

Standing Committees

The standing committee structure provides the local agencies and the public an opportunity to discuss issues prior to the Policy Board’s decisions. These meetings are open to the public with an opportunity on every agenda for the public to offer comments. StanCOG staff prepares a ‘staff’ report’ on all issues that need to be elevated to the Policy Board that first go through the StanCOG standing committees with recommendations made to the Policy Board.
### Typical Standing Committee Schedule

<table>
<thead>
<tr>
<th>Committee</th>
<th>Meeting Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Committee</td>
<td>2nd Monday of the month at 12 p.m.</td>
</tr>
<tr>
<td>Social Services Transportation Advisory Council (SSTAC)</td>
<td>1st Tuesday of the month at 10 a.m.</td>
</tr>
<tr>
<td>Valley Vision Stanislaus (VVS) Steering Committee</td>
<td>1st Tuesday of the month, as needed, scheduled time to be determined.</td>
</tr>
<tr>
<td>Bicycle Pedestrian Advisory Committee (BPAC)</td>
<td>1st Wednesday of every other month at 10 a.m.</td>
</tr>
<tr>
<td>Management and Finance Committee (MFC)</td>
<td>1st Wednesday of the month at 3 p.m.</td>
</tr>
<tr>
<td>Citizens Advisory Committee (CAC)</td>
<td>1st Wednesday of the month at 6 p.m.</td>
</tr>
<tr>
<td>Measure L Oversight Committee</td>
<td>Quarterly 1st or 2nd Tuesday of the month at 5:30 p.m.</td>
</tr>
</tbody>
</table>

*These meetings are open to the public and there is an opportunity on every agenda for the public to offer comments.*

A complete schedule of StanCOG’s monthly meetings can be found in Appendix B of this document.

**Executive Committee**

The Executive Committee consists of five members of the StanCOG Policy Board: two representatives from the Stanislaus County Board of Supervisors, one representative from the City of Modesto, and two representatives from among the other Cities. The Chair and Vice-Chairperson of the Policy Board serve as two of the five members of the Executive Committee, representing their respective Member Agencies. They also serve as the Chairperson and Vice-Chairperson of the Executive Committee. This committee reviews and makes recommendations to the Policy Board regarding executive level financial and administrative matters.

More information is available on the StanCOG website at [http://www.stancog.org/exec-committee.shtml](http://www.stancog.org/exec-committee.shtml) or call our office at (209) 525-4600.

**Management and Finance Committee (MFC)**

The MFC is composed of the chief administrative official of each member agency. The MFC provides recommendations on matters that go before the StanCOG Policy Board related to transportation projects and programs in the Stanislaus region.
More information is available on the StanCOG website at http://www.stancog.org/manage-fin-committee.shtm or call our office at (209) 525-4600.

**Technical Advisory Committee (TAC)**

The Technical Advisory Committee is an Ad Hoc working group comprised of public works staff and transit departments from our member agencies that provide input on technical transportation matters. The TAC meets on the first Tuesday of each month at 1:00 p.m.

**Citizens Advisory Committee (CAC)**

StanCOG’s Citizens Advisory Committee (CAC) is a standing committee that is comprised of ten residents of Stanislaus County. The CAC provides feedback to the Policy Board from the viewpoint of the public on matters related to transportation activities in the Stanislaus region. The ten members of the CAC consist of a representative from each of the ten jurisdictions in the region.

Applications from the public for membership on the CAC are solicited and accepted. Individuals interested in serving on the CAC can also be referred by their member agency.

More information is available on the StanCOG website at http://www.stancog.org/cac-committee.shtm or call our office at (209) 525-4600.

**Valley Vision Stanislaus Steering Committee**

The Valley Vision Stanislaus Steering Committee advises the StanCOG Policy Board on issues related to the development of the Sustainable Communities Strategy (SCS) as part of the Regional Transportation Plan (RTP). It consists of up to 21 members. Tier I members include one representative from each of the 10 StanCOG Member Agencies, one representative from Local Agency Formation Commission, and one representative from the StanCOG Policy Board. Tier II members are appointed as needed from the Citizens Advisory Committee, Health Industry, Agriculture Industry, Environment/Conservation, Economic Development, Building Industry, Education, Environmental Justice and a Transit User/Provider.

More information is available on the StanCOG website at http://www.stancog.org/vvs-committee.shtm or call our office at (209) 525-4600.

**Social Services Transportation Advisory Council (SSTAC)**

In accordance with the California Transportation Development Act (TDA), StanCOG has established the Social Services Transportation Advisory Council (SSTAC). The SSTAC’s primary role is to annually identify and review transit needs and make recommendations to the Policy Board regarding unmet transit needs and any other major transit issue. The SSTAC meets monthly and consists of members representing the elderly, persons with disabilities, persons of limited means, private and public social service agencies, transit riders, public transit operators and the Consolidated Transportation Services Agency (CTSA).
MOVE, the CTSA for the Stanislaus region, works closely with the SSTAC and provides coordination between the region’s social service agencies and public transit operators to address transit needs throughout the year. MOVE implements a number of regional transit programs, such as travel training, ADA eligibility, mobility management, and the volunteer driver program.

The SSTAC is comprised of:

- 1 Potential transit user 60 years of age or older
- 1 Potential transit user who is a person with a disability
- 2 Social Service providers for seniors, one of which provides transportation services
- 2 Social Service providers for persons with disabilities, one of which is a transportation provider
- 1 Social Service provider for person of limited means
- 1 Transit Operator
- 1 Consolidated Transportation Service Agency (MOVE) Representative

More information is available on the StanCOG website at [http://www.stancog.org/sstac-committee.shtm](http://www.stancog.org/sstac-committee.shtm) or call our office at (209) 525-4600.

**Bicycle Pedestrian Advisory Committee (BPAC)**

StanCOG’s Bicycle Pedestrian Advisory Committee is a standing committee that is composed of ten residents of Stanislaus County. The BPAC provides input to the Policy Board on matters related to bicycle and pedestrian needs or concerns. It also provides advice on the development of the StanCOG Non-Motorized Transportation Plan (NMTP). The ten members of the BPAC consist of a representative from each of the ten jurisdictions in the region.

Individuals interested in serving on the BPAC can be referred by the local jurisdiction in which they reside. Applicants from the public are solicited and accepted.

More information is available on the StanCOG website at [http://www.stancog.org/bpac-committee.shtm](http://www.stancog.org/bpac-committee.shtm) or call our office at (209) 525-4600.

**Measure L Oversight Committee (MLOC)**

The Measure L Oversight Committee is a standing committee of the Stanislaus Council of Governments acting as the Stanislaus County Transportation Authority. The Committee shall make recommendations to the StanCOG Policy Board and has the following responsibilities:

1. Annually review the independent fiscal audit of the expenditure of the tax funds and issue an annual report on its findings regarding compliance with the requirements of the Expenditure Plan and the Ordinance.

2. Oversight of the proper use of sales tax funds and implementation of the programs and projects set forth in the Expenditure Plan and making recommendations to the Board of the Authority.

3. The Measure L Oversight Committee is not a policy making body.
The Measure L Oversight Committee consists of one representative appointed by each of the ten jurisdictions in Stanislaus County.

**Ad Hoc Committees**

The term ad hoc refers to a temporary committee. Occasionally, there are issues that arise within the metropolitan planning framework that require additional consideration. On these occasions, StanCOG shall consider the formation of an ad hoc advisory committee to call together a specialized group of persons to work through an issue.

**Mobility Advisory Committee (MAC)**

The Mobility Advisory Committee (MAC) was formed to provide ad hoc support to MOVE, StanCOG’s CTSA. In coordination with the CTSA, the MAC is primarily focused on identifying and addressing the transit needs of Stanislaus County’s senior and disabled populations. The membership is comprised of representatives from private and public social service agencies, public transit operators, and the elderly and disabled communities. Meetings are held as needed.

**Project Implementation Plan (PIP) Teams**

A Project Implementation Plan team is a type of ad hoc committee. A PIP Team will be formed, when necessary, to address specific needs and/or to include representatives from a specific geographical area. Instances calling for this type of committee include corridor studies, major investment studies, access management strategies, and regional impact fee assessments among others. The purpose of the PIP team is to form a public-private partnership to address the region’s most critical transportation issues.

These teams are comprised of elected officials, representatives from state level elected offices, Chamber of Commerce, affected business owners, Caltrans representatives, neighborhood associations, business representatives, and other interested citizens. The objective of the PIP is to compile a diverse group of interests to focus efforts on a specific project to expedite project delivery and reduce project related concerns of the public.

In conclusion, StanCOG has created a series of standing and ad-hoc advisory committees to better meet the intended responsibilities of the agency. StanCOG is a planning and programming agency created to involve the public in the transportation planning process; the committee structure is an essential tool for these two functions.

**Senate Bill 375**

Senate Bill 375 (SB 375) requires the development of a regional Sustainable Communities Strategy (SCS) with each Regional Transportation Plan (RTP) update. The SCS integrates transportation planning with land use planning outlining goals and strategies for reducing greenhouse gas (GHG) emissions. SB 375 introduced major changes to the way MPOs plan, coordinate with local
agencies and how they reach out to the public. StanCOG, in conjunction with the Valley Vision Stanislaus Steering Committee, developed a supplemental Public Participation Plan (PPP) for the SCS process as part of the most recent RTP/SCS update (See Appendix A). The supplemental PPP is updated prior to each RTP/SCS update, which occurs every four years. The intent of the RTP/SCS PPP is to establish a process and outline specific activities for communicating with the public during the development of regional transportation plans and projects. The StanCOG RTP/SCS PPP is rooted in the principles that are included in this document, the federally required agency-wide PPP. The overall concept of the RTP/SCS PPP is to promote an open, transparent process that encourages the ongoing and active participation of local governments and a broad range of stakeholders.

MPO Guidelines

As the MPO, StanCOG is responsible for preparing and utilizing a participation plan which is developed in consultation with all interested parties and provides reasonable opportunities for interested parties to comment on the content of the RTP/SCS and the FTIP. Because these two documents are part of StanCOG’s five core functions, the Federal government requires that these documents be developed in consultation with all stakeholders, including the public, federal, state, regional and local agencies, tribal governments, local businesses and others.

The legislation that dictates the responsibilities of regional governments and the allocation of federal dollars to the MPOs is the Fixing America’s Surface Transportation (FAST Act). On December 4, 2015, President Obama signed into law the Fixing America’s Surface Transportation Act, or “FAST Act.” The FAST Act supersedes the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Safe, Accountable, Flexible, Efficient, Surface Transportation Equity Act: a legacy for Users (SAFETEA-LU).

Overall, the FAST Act largely maintains current program structures and funding shares between highways and transit. The law also makes changes and reforms to many Federal transportation programs, including streamlining the approval processes for new transportation projects, providing new safety tools, and establishing new programs to advance critical freight projects.

StanCOG is required to consult with other planning agencies and officials within the region that are affected by the RTP/SCS and FTIP, including land management agencies, natural resource agencies, environmental protection agencies, conservation and historic preservation agencies—referred to as Resource Agencies, as well as local governments, organizations and the public. StanCOG carries out additional public participation activities, including but not limited to: collaboration with transportation partners in development of the OWP, scoping meetings and public review of the Draft Environmental Impact Report (DEIR) for the RTP/SCS as required by the California Environmental Quality Act (CEQA), and public participation for the development of the state mandated Regional Housing Needs Assessment (RHNA) Plan to ensure that each local agency is supplying their fair share of the region’s projected housing need.
Partnerships

StanCOG staff maintains regular contact with a number of coordination partners. Our coordination partners include federal, state, regional and local agencies, air districts, private companies, public institutions and others. StanCOG staff has developed ‘coordination partnerships’ to maximize resources. Since transportation affects nearly every aspect of daily life, the MPO goes beyond simply a transportation planning agency. And while we may not have the expertise in some of these related areas, we can rely on our coordination partners for their expertise. We feel that these partnerships are critical to the success of many of StanCOG’s functions and we will continue to expand and strengthen these partnerships.

StanCOG plans to further expand our coordination partners list to include educational institutions, health agencies, water purveyors, national transit providers, environmental protection agencies, and others. StanCOG also incorporates all interested individuals, groups and/or organizations.
The following goals and procedures are designed to encourage public participation and provide the public with opportunities to comment on the development and approval of StanCOG’s planning and programming documents, including the RTP/SCS, FTIP, and other products prepared by StanCOG.

The four primary goals of StanCOG’s Public Participation Plan are:

1. Strive for a balanced representation of all groups of the public, including those typically underrepresented in the planning process; while providing ample opportunities for public review and input of all planning and programming documents.

2. Promote a culture of dialogue and partnership among residents, property owners, the business community, organizations and public officials; while educating local officials and the public in transportation planning process.

3. Make both technical information and meeting notices associated with the planning process available in accessible formats; while providing communications and agency reports that are understandable and timely.

4. Demonstrate explicit consideration and response to public input received during the planning and programming process; while treating all interested participants fairly and respectfully.

Meeting these goals, through the ‘procedures’ described below, will improve our region’s ability to reach consensus on all transportation planning related decisions. StanCOG staff will implement all procedures to the greatest extent possible.
Procedures

StanCOG has developed a set of procedures to accomplish each goal. For each procedure, StanCOG will:

**Goal 1:** Strive for a balanced representation of all sectors of the public in the planning process; while providing ample opportunities for public review and input of all planning and programming documents

- Hold all public meetings at convenient and accessible locations.
- Provide opportunity for the public to comment on any relevant subject, whether on the agenda or not at all public meetings.
- Provide 14-45 day notice of all plan and/or program specific public meetings and 3 day notice for all Policy Board meetings.
- Provide notice of all public meetings via one of the following methods: the StanCOG website, notice posted outside the office building and available by contacting Staff. The Public can also request to be added to our distribution list to receive notice of all meetings either through email or regular mail.
- Provide a contact list for all interested members of the public who would like to be mailed or emailed information when appropriate.
- Interact and seek input from a broad spectrum of interested stakeholders through various committees that meet on a regular, on-going basis to review, discuss and provide feedback on various StanCOG initiatives, plans and programs.
- To the extent possible, hold meetings accessible to public transit and located and scheduled to maximize citizen participation.
- To the extent possible, hold meetings in different communities in the County to solicit comments from new areas of the County.
- To the extent possible, attend public events throughout the county to inform the public of who we are and what we do.
- Provide an interpreter for anyone wishing to address the Policy Board given a 72 hour notice.
- Provide additional translation accommodations, as needed, at public meetings.
- Make all agendas available upon request in appropriate alternative formats to persons with disabilities as required by ADA.
Goal 2: Promote a culture of dialogue and partnership among residents, property owners, the business community, organizations and public officials; while educating the public and local officials in the transportation planning process

- To the extent possible, attend public events throughout the county to inform the public of who we are and what we do.

- Utilize visualization techniques to describe planning and programming concepts to non-transportation planning professionals in a comprehensible manner.

- Continue to hold and add, as appropriate, advisory committees to the Policy Board relating to various portions of the planning process and/or county demographic; for example, the Social Services Transportation Advisory Council, the Bicycle Pedestrian Advisory Committee, and the Valley Vision Stanislaus Steering Committee.

- Continue adding to the expanding Stakeholder List; a list of all interested members of the public and other interested groups who would like to be contacted during future planning processes.

- Provide the opportunity for the public to comment on any relevant subject, whether on the agenda or not at all public meetings.

- Update as appropriate the Public Participation Plan and provide other informational material to not only inform the public of opportunities to comment on planning and project specific information, but also to inform the public of the impacts of decisions made by making the transportation planning process as clear as possible.

- To the greatest extent possible, provide a comfortable atmosphere at all meetings for the public, to gather comments from those that are traditionally uncomfortable speaking in public.

- Encourage proponents and opponents of plans/programs to participate in the planning process by providing opportunities to discuss and debate issues of concern and acknowledge the value of all input.
Goal 3: Make both technical information and meeting notices pertaining to the planning process available in accessible formats; while providing communications and agency reports that are understandable and timely

- Make public information available in electronically accessible format and means as appropriate to afford reasonable opportunity for consideration of public information.

- Provide informational materials, including one-page fact sheets of plans and programs, explaining the transportation planning process to better inform the public of the impacts of decisions made.

- Continue to update the StanCOG website www.stancog.org to provide informational material, meeting notices, agendas and minutes, announce draft and final plan releases, make plans available for review and encourage feedback and comments from the public.

- Seek input from local agencies, organizations, committees and the public on additional methods for providing information to those that cannot access the internet.

- Utilize visualization techniques to describe planning and programming concepts to non-transportation planning professionals in a comprehensible manner.

- Provide clear, consistent and concise primary messages for media and public involvement interaction.

- Keep interested parties informed with progress reports, when applicable, during document development, review and adoption phases.

Goal 4: Demonstrate consideration and timely response to public input received during the planning and programming process; while treating all interested participants fairly and respectfully

- To the extent possible, respond to every relevant letter, fax or email submitted by individual members of the public.

- Hold public hearings and workshops regarding planning and programming activities to allow enough time for comments received, as appropriate, to be fully incorporated into the activity.

- Continue to include all public comments received on planning documents, as an appendix of that document.

- Provide opportunity for the public to comment on any relevant subject, whether on the agenda or not at all public meetings.

- To the extent possible, regard commenting participants as working partners.
Public Outreach Process

The following describes the StanCOG planning and public outreach structure—our planning process and how the public can be involved in the process. These sections outline recent improvements to involve the public. It is our belief that the better informed and educated the public is in the process, the better opportunity they have to provide comments that will achieve real improvement to the region. One of the overall purposes of this document is to provide the most transparent planning process to elicit further public participation.

As described in Chapter 2, the Stanislaus Council of Governments is governed by a Policy Board. Each month StanCOG staff takes critical and informational items (via Staff Reports) to the Policy Board for review and approval. First, these issues are vetted through a series of Advisory Committees. This information is all made available to the public; and meetings are open to the public.

Advisory Committees

The series of advisory committees are held during the first week of each month, with the exception of the Executive Committee which has a scheduled meeting the 2nd Monday of the month prior to the standing Policy Board meeting.

The agendas for the advisory committees are posted outside the StanCOG offices at least 72 hours before the meeting as well as the agenda and the staff report package on our website at www.stancog.org. Copies are made available at the StanCOG office during typical business hours.

Time is allotted to any person wishing to address the committees for an item relating to transportation planning not on the agenda at the beginning of each meeting.

Policy Board

An agenda is available for these meetings and is posted in the same manner as the Advisory Committee agendas described above and is also posted in Spanish. The Policy Board meetings are held outside of typical business hours to provide the greatest opportunity for members of the public to participate. As with the Advisory Committee meetings, time is available at the beginning of each Policy Board meeting to address issues not on the agenda. In addition, the public is provided the opportunity to address the Board on each agenda item after staff has provided the staff report. Previous agenda and staff report packages for each meeting dating are available on the StanCOG website for review. Copies of the packages can be made available upon request.
Public Meetings, Conferences, Workshops and Forums

StanCOG staff will, at times, hold events outside of the Advisory Committee and Policy Board structure to solicit input from the public on key issues or documents. Most prominently, such events are held during the preparation of the RTP/SCS, FTIP, and the annual Unmet Transit Needs Assessment, but meetings on specific issues are held as needed.

StanCOG also conducts workshops, forums, conferences and other events to keep the public and/or local officials informed and involved in various key transportation projects and plans, and to elicit feedback from the public and StanCOG’s partners. StanCOG holds meetings throughout Stanislaus County to solicit comments on major plans and programs. Meetings are located and scheduled to maximize public participation (including evening meetings).

StanCOG typically provides notice of such events through press releases, postings on the StanCOG website, and if appropriate through mailed notices, flyers, ads, email notices.

Federal and State Outreach Requirements

In accordance with guidelines established by both federal and state regulations, StanCOG has established its responsibility in providing an opportunity for public participation, education, input, and involvement which includes the region’s residents and stakeholders in the regional planning and project development process. Through this process, StanCOG satisfies these regulations including the Federal Transit Administration's Circular 9030.1 E Program of Projects (POP) requirement. These guidelines and requirements are all addressed below.

Federal Highway Administration (FHWA) and Federal Transit Administration (FTA)

Federal regulations for metropolitan transportation planning (23 CFR 450.316) and FHWA guidelines assert that the MPOs shall develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

Moving Ahead for Progress in the 21st Century (MAP-21)

MAP-21, followed the direction of the FHWA guidance, citing requirements for the MPO to comply with the direction of 23 CFR 450.316. More specifically, StanCOG is required to develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for:

(i) Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan and the TIP;
(ii) Providing timely notice and reasonable access to information about transportation issues and processes;

(iii) Employing visualization techniques to describe metropolitan transportation plans and TIPs;

(iv) Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web;

(v) Holding any public meetings at convenient and accessible locations and times;

(vi) Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;

(vii) Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;

(viii) Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;

(ix) Coordinating with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and

(x) Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.

**Fixing America’s Surface Transportation Act (FAST Act)**

On December 4, 2015, President Obama signed the Fixing America’s Surface Transportation (FAST) Act (Pub. L. No. 114-94) into law – the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act builds upon MAP-21 to make the Federal surface transportation more streamlined, performance-based, and multimodal. The FAST Act requires metropolitan planning organizations such as StanCOG to “provide citizens, affected public agencies, representatives of public transportation agency employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, public ports and certain private providers of transportation (including intercity bus operators and employer-based commuting programs) and other interested parties” with a reasonable opportunity to comment on transportation plans and programs.
The FAST Act requires StanCOG to coordinate transportation plans such as the RTP and TIP with expected growth, economic development, environmental protection and other planning related activities in the region.

**Ralph M. Brown Act**

The Policy Board and the standing advisory committee meetings must comply with the Ralph M. Brown Act (Brown Act), which governs all public meetings and actions of governing boards or local and regional public agencies and their created bodies in California. Requirements of the Brown Act also apply to any committee or other subsidiary body of a local or regional agency, whether permanent or temporary, decision-making or advisory, which is created by such a governing board.

The Brown Act sets minimum standards for open meetings relative to access to the public, location of meetings, notice posting, agenda distribution, and public input. It is StanCOG’s aim to achieve and exceed these minimum requirements.

**California Environmental Quality Act (CEQA) / National Environmental Policy Act (NEPA)**

Both CEQA and NEPA define the minimum standards for reasonable public access to the decision-making process for ‘projects’. A ‘project’ is defined as the whole of an action which has the potential for resulting in either direct or indirect physical change in the environment. Because StanCOG is primarily a planning agency, most of StanCOG’s actions do not fall under CEQA/NEPA as they are not ‘projects’, but StanCOG must abide by the statutory requirements as outlined in these acts should we act on a ‘project’. MPOs are responsible for the planning contained in the RTP that precedes project delivery. Typically, a local government, consultant or Caltrans is responsible for the actual construction of the project i.e. project delivery. CEQA applies to the planning document (RTP) while both NEPA and CEQA may apply to the individual projects that implement the RTP during the project delivery process.

**Other Requirements**

Other federal and state laws require StanCOG to notify and involve the public in its decisions. StanCOG complies with all other public notification requirements of the California Public Records Act, Disadvantaged Business Enterprise Plan and other applicable laws.

**Outreach to Resource Agencies and Tribal Governments**

**Resource Agencies**

StanCOG engages resource agencies in the development of all plans, and specifically the RTP/SCS, to solicit input into the planning process. StanCOG will distribute notifications to state, local and tribal agencies responsible for planned growth, economic development, environmental protection, airport operations, freight movement, land use management, natural resources, conservation and historic preservation. A state and federal resource agencies listing is maintained by the California State Department of Transportation, Division of Transportation Planning and
updated periodically. StanCOG has also developed working relationships with other agencies and distributes information to local organizations and contacts.

**Tribal Government Consultation**

There are no federally-recognized Native American Tribal Governments located in Stanislaus County although there are five tribal governments with ancestral ties to the Stanislaus region as listed below.

- California Valley Miwok Tribe
- Calaveras Band of Mi-Wuk Indians
- North Valley Yokuts Tribe
- Tuolumne Band of Me-Wuk Indians
- Southern Sierra Miwuk Nation

Outreach to the tribal governments informing them of the transportation planning process in the Stanislaus region is important to StanCOG. StanCOG will provide information to the tribal governments about the public meetings of the StanCOG Policy Board and standing committees. Information provided for public meeting agenda packets includes the date, time and location of the public meetings, and the agenda for the meeting which lists all items to be discussed. The tribal governments will also receive reports that are included in the agenda packets that provide detailed materials about each item on the agenda. Each public meeting also provides the opportunity for the public to provide comments.

**Regional Transportation Plan /Sustainable Communities Strategies (RTP/SCS) & Federal Transportation Improvement Program (FTIP)**

There are two key initiatives of StanCOG’s that are specifically called out in federal law as needing early and continual opportunities for public participation—development of the RTP/SCS and the FTIP. These two documents are linked; the FTIP is the programming document that identifies funding for only those programs and Tier 1 projects that are included in the RTP/SCS. The following is a description of each document.

**Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS)**

The RTP/SCS provides the earliest and the best opportunity for interested persons and public agencies to influence StanCOG’s policy and investment priorities for the transportation network. This plan presents a strategy to accommodate the significant expected growth in the region while promoting economic vitality, providing more housing and transportation choices, promoting healthy living, and improving communities through an efficient and well-maintained transportation network. It is at this stage where investment priorities and major planning-level project design concepts are established, and broad, regional impacts of transportation on the environment are addressed.

The RTP/SCS prioritizes and guides all of the region’s transportation development over 25 years. The RTP/SCS is the comprehensive blueprint for transportation investment (transit, highway, local roads, bicycle and pedestrian projects), and establishes the financial foundation for how the region
invests in its surface transportation system by identifying how much money is available to address critical transportation needs and setting the policy on how projected revenues are to be spent. The RTP/SCS is updated at least every four years to reflect reaffirmed and/or new planning priorities and changing projections of growth and travel demand based on a reasonable forecast of future revenues available to the region.

Under state law, Senate Bill (SB) 375 requires that RTPs include an SCS which is intended to achieve a regional target for reducing greenhouse gases for cars and light trucks and identifying specific areas in the region to accommodate the entire region’s projected population growth for a minimum of a 20-year timeframe. The legislation requires that StanCOG develop and maintain an RTP/SCS that integrates planning for growth and housing with long-range transportation investments.

SB 375 requires each MPO to adopt a Public Participation Plan (PPP) for the development of the SCS. StanCOG, in conjunction with the Valley Vision Stanislaus Steering Committee, developed a supplemental Public Participation Plan (PPP) for the SCS process as part of the most recent RTP/SCS update (See Appendix A).

The supplemental PPP is updated prior to each RTP/SCS update, which occurs every four years and includes the following public outreach strategies provided in the table below.

<table>
<thead>
<tr>
<th>Public Outreach Strategies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outreach efforts to encourage the active participation of a broad range of stakeholder groups in the planning process;</td>
</tr>
<tr>
<td>Workshops throughout the region to provide the public with the information and tools necessary to provide a clear understanding of the issues and policy choices;</td>
</tr>
<tr>
<td>Preparation and circulation of a Draft SCS not less than 55 days before adoption of a Final RTP and SCS*;</td>
</tr>
<tr>
<td>At least 2 public hearings on the Draft SCS, held in different parts of the region*;</td>
</tr>
<tr>
<td>At least 2 informational meetings within the region for members of the Board of Supervisors and City Councils on the SCS*; and</td>
</tr>
<tr>
<td>A process for enabling members of the public to provide a single request to receive notices, information and updates.</td>
</tr>
</tbody>
</table>

*Requirement of the Sustainable Communities and Climate Protection Act of 2008, Senate Bill (SB) 375
In association with the RTP/SCS update, StanCOG prepares other companion documents, including a program-level Environmental Impact Report (EIR), per CEQA guidelines; a transportation air quality conformity analysis, per the federal Clean Air Act and an environmental justice analysis, per Title VI of the Civil Rights Act and federal policies on environmental justice.

**Federal Transportation Improvement Program (FTIP)**

The federally mandated Transportation Improvement Program (TIP) is known as the Federal Transportation Improvement Program (FTIP) in the Stanislaus Region. It is a short-term listing of surface transportation projects that receive federal funds, are subject to a federally required action, or are regionally significant. All regionally significant transportation projects and federally funded capital projects are part of the FTIP. This means that many—but not all—transit, highway, local roadway, bicycle and pedestrian investments are included in the FTIP. StanCOG, as the federally designated MPO prepares and adopts the FTIP every two years and revises it periodically to keep projects current. Only projects included in the RTP/SCS may be incorporated into the FTIP. The FTIP derives all its projects either directly from the RTP or indirectly from the policies and lump sums within it. The RTP/SCS is the long-range policy and planning document while the FTIP is the short range implementing document that enables those planned projects identified in the RTP to be implemented. Specifically, the FTIP lists those projects from the RTP/SCS that have committed or reasonably available funding and intend to begin a phase of work during the 4 years of the FTIP.

The FTIP must comply with three key tests. First, it must give the public the opportunity to comment. (The public notice of involvement activities and time established for public review on the FTIP satisfies many regulations including FTA’s Sections 5307 and 5339 Program of Projects (POP) requirements per FTA Circular 9030.1 E). Second, it must demonstrate that the amount of dollars programmed (committed) to projects does not exceed the amount of dollars estimated to be available. Therefore, the FTIP includes a financial summary that demonstrates financial constraint, namely that sufficient financial capacity exists for programmed projects to be implemented. Third, it must conform to the State Implementation Plan for the region with consideration to federal Clean Air Act requirements.

**Updating and Revising the FTIP**

There are three processes for the various ways to change/update the FTIP:

- Adoption
- Revision
  - Administrative Modification
  - Formal Amendment
- Technical Corrections and Use of the Expedited Project Selection Procedures (EPSP)

Federal regulations require that the FTIP be updated at least once every four years. StanCOG adopts a new FTIP every two years and revises it periodically to keep projects current. A project sponsor may only proceed with a federal phase of work once the FTIP lists its project correctly. Due to the fluctuating nature of transportation projects nearing implementation, the FTIP requires
periodic updates and revisions. StanCOG will consider such revisions when the circumstances prompting the change are compelling, and the change will not adversely affect transportation-air quality conformity or negatively impact the financial constraint findings of the FTIP. 23 CFR 450.104 defines two types of revisions to the FTIP: Administrative Modifications and Amendments. StanCOG has broken these two revisions down further into five revision categories that are explained further in the following paragraphs.

**Adoption**
StanCOG adopts a new FTIP every two years, although federal guidelines only require a new FTIP every four years. As part of the adoption, StanCOG removes the two prior years and adds two additional years of funding. The FTIP is accompanied by either a new air quality conformity determination and analysis or a determination that relies on a previous analysis. FTIP updates will be subject to the conformity and interagency consultation procedure. The initial adoption and all amendments of the FTIP lists the projects proposed for funding from FTA Section 5307 and Section 5339 apportionments and satisfies the POP requirements for FTA funds allocated pursuant to 49 U.S.C. 5307 and 49 U.S.C. 5339. The most recent approved version is considered the annual project list.

**Revision**

*Administrative Modification*
Federal regulations describe this action as a minor revision to the FTIP and regulations do not require it to undergo public review. An Administrative Modification may take one or two weeks to process and may include minor changes to project/project phase costs, minor changes to funding sources of previously included projects, and minor changes to project/project phase initiation dates. StanCOG has defined an Administrative Modification as a “Type 1” revision. Revisions to FTA funded projects that include minor changes to project/project phase costs, minor changes to funding sources of previously included projects, and minor changes to project/project phase initiation dates will be done through Administrative Modifications.

*Formal Amendment*
Regulations describe this action as a significant change to the FTIP. An amendment is a revision that involves a major change to a project included in a an RTP or FTIP. A Formal Amendment may take several months to process.

**Technical Corrections and Use of Expedited Project Selection Procedures (EPSP)**

No public review is necessary for edits to parts of the FTIP that are shown for informational purposes only or for fixing obvious typographical errors. Similarly, no public review is necessary for StanCOG to use agreed-upon EPSP. An EPSP is used to advance projects from later years of the FTIP and delay the implementation of other projects from earlier years. These changes occur without modification or amendment, based on agreements between StanCOG, Caltrans, local transit operators, and local transportation agencies including cities and the county.
Types of Revisions

StanCOG has ranked Administrative Modifications and Amendments into five different revision types which require different levels of public review and processing actions:

Type 1 Administrative Modification: Administrative modifications include minor changes to project cost, schedule, or funding sources. The criteria for Administrative Modifications and Amendments are defined in Title 23, CFR part 450.104. Also, the Federal Highway Administration, Federal Transit Administration, and Caltrans agreed on California specific administrative modification procedures on June 7, 2011. Those procedures were revised on December 18, 2019 to shorten project delivery time by allowing fewer formal amendments which in general take longer to process. Additionally, these procedures provide greater flexibility by increasing the maximum limit for programming additional funding to individual projects so that it permits them to be processed through an administrative modification.

StanCOG received delegated approval authority\(^1\) from Caltrans for Administrative Modifications, such that no other action is required once StanCOG has approved an Administrative Modification by the StanCOG Executive Director.

Type 2 Formal Amendment – Funding Changes: This is an Amendment that makes a funding change that is greater than what is allowed as an Administrative Modification. The projects in a Type 2 revision do not change in design concept or scope and the conformity analysis years as assumed for the regional emissions analysis of the currently conforming RTP/SCS and FTIP remain unaltered. Type 2 amendments will be publicly noticed in the regional English and Spanish newspapers and posted on the StanCOG website at least 7 days prior to action and distributed to local agency partners through StanCOG standing committees. Approval is required by the StanCOG Policy Board, Caltrans, and FHWA/FTA.

Type 3 Formal Amendment – Exempt Projects: This is an Amendment that significantly revises, or adds, or deletes an exempt or non-regionally significant project or project phases to/from the FTIP. Type 3 amendments will be publicly noticed in the regional English and Spanish newspapers and posted on the StanCOG website at least 7 days prior to action and distributed to local agency partners through StanCOG standing committees. Approval is required by the StanCOG Policy Board, Caltrans, and FHWA/FTA.

---

\(^1\) The following procedures apply to this delegation of authority: StanCOG will send copies of the approved administrative modifications to Caltrans, FHWA, FTA, and other stakeholders. Once the administrative modification is approved by StanCOG, the administrative modification will be deemed part of the Federal State Transportation Improvement Program (FSTIP). StanCOG will demonstrate in a subsequent amendment that the net financial change from each administrative modification has been accounted for. Caltrans will conduct periodic reviews of StanCOG’s administrative modification process to confirm adherence to the procedures. Noncompliance with the procedures will result in revocation of the MPO’s delegation.
Type 4 Formal Amendment – Conformity Determination that Relies on a Previous Regional Emissions Analysis: This type of amendment is used when adding a regionally significant project to the FTIP when the project itself has already been appropriately accounted for in the regional emissions analysis. In this case, the federal approving agencies can use a previous analysis of the project’s impact on air quality for approval purposes. Type 4 amendments may be accompanied by an RTP/SCS amendment to maintain consistency. The FTIP amendment and RTP/SCS amendment follow the same public process. Approval is required by the StanCOG Policy Board, Caltrans, and FHWA/FTA.

The procedure for public notification of a Type 4 formal amendment is as follows.

- Legally noticed 20-day public comment period
- Legally noticed public hearing
- Posting of amendment information on the StanCOG website during the public comment period
- Publishing amendment information as part of the following publicly available StanCOG agendas: TAC, MFC, CAC, and StanCOG Policy Board
- Consideration and response to public comments received during comment period

Type 5 Formal Amendment – Conformity Determination and New Regional Emissions Analysis: A Type 5 amendment is the highest level of amendment and primarily involves adding or deleting new projects that must be modeled for their air quality purposes as part of the RTP/SCS. Type 5 amendments require an Air Quality Conformity Document that demonstrates conformity with applicable air quality requirements and a new regional emissions analysis. This type of amendment is also used when a non-exempt, regionally significant project makes a change to either the design concept or scope or conformity analysis completion year which is not consistent with the existing regional emissions analysis. The FTIP amendment, Air Quality Conformity Document, and RTP Amendment follow the same public process. Approval is required by the StanCOG Policy Board, Caltrans, and FHWA.

The procedure for public notification of a Type 5 formal amendment is as follows.

- Legally noticed 30-day public comment period
- Legally noticed public hearing
- Posting of amendment information on the StanCOG website during the public comment period
- Publishing amendment information as part of the following publicly available StanCOG agendas: TAC, MFC, CAC, and StanCOG Policy Board
- Consideration and response to public comments received during comment period
**Requirements for Updating and Revising the Federal Transportation Improvement Program**

The table below outlines the public review and comment period timeframe on the various types of amendments. StanCOG follows the federal guidelines as described in 23 CFR 450.316 and 40 CFR 51.102.

<table>
<thead>
<tr>
<th>Type of FTIP Action</th>
<th>Available on StanCOG Website</th>
<th>Public Review Period</th>
<th>Public Hearing</th>
<th>Approval Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type 1 Administrative Modification</td>
<td>Yes</td>
<td>N/A</td>
<td>N/A</td>
<td>StanCOG Executive Director</td>
</tr>
<tr>
<td>Type 2: Formal Amendment – Funding Changes</td>
<td>Yes</td>
<td>7 days</td>
<td>N/A</td>
<td>StanCOG Board Caltrans FHWA/FTA</td>
</tr>
<tr>
<td>Type 3: Formal Amendment - Exempt Projects</td>
<td>Yes</td>
<td>7 days</td>
<td>N/A</td>
<td>StanCOG Board Caltrans FHWA/FTA</td>
</tr>
<tr>
<td>Type 4: Formal Amendment/RTP Amendment - Conformity Determination that Relies on a Previous Regional Emissions Analysis</td>
<td>Yes</td>
<td>20 days</td>
<td>Yes</td>
<td>StanCOG Board Caltrans FHWA/FTA</td>
</tr>
<tr>
<td>Type 5: Formal Amendment/RTP Amendment- Conformity Determination and New Regional Emissions Analysis</td>
<td>Yes</td>
<td>30 days</td>
<td>Yes</td>
<td>StanCOG Board Caltrans FHWA/FTA</td>
</tr>
</tbody>
</table>

**Purpose & Objective for Public Involvement for the FTIP**

The purpose and objective for public involvement at this late stage, the FTIP stage, is different than in earlier stages in the long-range planning process. It is beneficial to involve the public in the development of the FTIP as early as possible. The FTIP is an administrative document which reflects transportation decisions developed in the RTP/SCS process. The FTIP is a program management tool used to show the schedule, scope, and constrained funding of intended transportation improvements (or continuations of current activities). Unlike the planned projects
in the RTP/SCS, the projects in the FTIP have committed or reasonably available funding and are phased to begin construction.

**Involvement in the Funding of Projects Stage**

The priorities of the RTP/SCS shape the guidelines for determining which projects the StanCOG Policy Board chooses to fund. These projects are then programmed in the FTIP. StanCOG funds projects that support smart growth; air quality improvements; transportation demand management; bicycle and pedestrian improvements; transit operations, maintenance and expansion; and roadway rehabilitation, operations and expansion. Only public agencies may apply for these funds. The public is encouraged to contact the appropriate jurisdictions and participate in the prioritization of their projects. Jurisdictions rely on their local plans, such as the General Plan, Short Range Transit Plan, and Bicycle Master Plan to decide which projects to prioritize for funding. Often, jurisdictions will vote on a list of projects for which to apply for funding.

Another opportunity for the public to participate is during the development of the funding guidelines. The public may comment to the StanCOG Standing Committees and Policy Board on the methods for how projects are selected for funding.

Following the setting of the guidelines, the next opportunity for the public to comment is when the draft list of projects for funding is presented to the Standing Committees and Policy Board. Once the Policy Board has approved projects for funding, StanCOG programs the projects in the FTIP.

**Involvement in the Final Stage of FTIP Development**

The Public Participation Plan describes the public involvement required preceding the FTIP adoption or an Amendment to the FTIP. This review period is the final opportunity for public comment on the FTIP. StanCOG continues to involve the public at all stages in the development of the FTIP.

At the adoption or amendment stage, StanCOG specifically invites the public to comment on:

1. Project Schedules  
2. Air Quality Analysis  
3. Financial Constraint  
4. Project consistency with the RTP/SCS and funding programs  
5. Revisions made to project cost, scope, schedule, or funding

**Consultation and Coordination**

StanCOG, the Metropolitan Planning Organization (MPO) for the Stanislaus area region, needs to consult with groups responsible for other types of planning activities that are affected by transportation in the area (i.e. state and local planned growth, economic development, environmental protection, land use management, conservation and historic preservation, airport operations, and freight interests) and other agencies such as Indian Tribal governments, federal
land management agencies and project sponsors. These provisions address both the MPO’s preparation of the RTP/SCS and the FTIP.

Crucial decisions on whether or not to support or fund a transportation program or project in the region are made in the development of the RTP/SCS. In contrast, the FTIP defines project budgets, schedules and phasing for those programs and projects that are already part of the RTP/SCS. The FTIP does not provide any additional information regarding environmental impacts beyond those found in the program level environmental analysis prepared for the RTP/SCS. Further environmental review occurs at the project delivery agency or jurisdiction with a project specific environmental impact report.

Starting at the RTP/SCS development stage, StanCOG staff concurrently consults with appropriate agencies regarding the FTIP. StanCOG consults extensively with many agencies in the preparation of the RTP/SCS. For the FTIP, this consultation includes:

- communication of the schedule of upcoming amendments and FTIP adoption;
- special workshops;
- coordination with agencies for review of preliminary draft documents to agencies before releasing draft documents for public review;
- presentations on the Draft Formal Amendments to the Standing Committees and the Policy Board.

**Annual Listing of Obligated Projects**

By federal requirement, StanCOG publishes at the end of each calendar year an annual listing of obligated projects, which is a record of project delivery for the previous year. The listing also is intended to increase the awareness of government spending on transportation projects to the public.

**Congestion Management Process**

A Congestion Management Process (CMP) is a systematic and regionally-accepted approach for managing congestion that provides accurate, up-to-date information on transportation system performance.

A CMP is required in metropolitan areas with population exceeding 200,000, known as Transportation Management Areas (TMAs). Federal requirements state that in all TMAs, a CMP shall be developed and implemented as an integrated part of the metropolitan transportation planning process.


**Air Quality Conformity and Interagency Consultation**

The San Joaquin Valley Interagency Consultation (IAC) Group plays an essential role in facilitating communication between Valley MPOs and their planning partners which includes
representatives of the U.S. Environmental Protection Agency, the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the California Air Resources Board (CARB), Caltrans, the San Joaquin Valley Unified Air Pollution Control District, the 8 San Joaquin Valley MPOs, and Caltrans. The San Joaquin Valley IAC Group reviews updates and amendments to the RTP/SCS and FTIP to ensure they conform to federal transportation conformity regulations via transportation-air quality conformity analysis.

➢ Intergovernmental Review via Regional and State Information Clearinghouses

The intent of intergovernmental review, per Executive Order 12372, is to ensure that the Stanislaus Council of Governments 2020 Draft Public Participation Plan federally funded or assisted projects do not inadvertently interfere with state and local plans and priorities. Applicants in Stanislaus County with programs/projects for inter-governmental review may submit documentation to StanCOG and/or the State Clearinghouse in Sacramento, which are responsible for coordinating state and local review of applications for federal grants or loans.

OTHER STANCOG DOCUMENTS

Overall Work Program (OWP)

The OWP is a critical document for the scheduling and distribution of work, especially the allocation of resources needed to address each task required of StanCOG. In effect, the OWP constitutes a set of instructions for the planning and programming work to be carried out by staff or consultants each year.

Throughout the course of each year, StanCOG staff works with the local agencies, Caltrans, other transportation planning agencies, other public and private associations and the public independently and through StanCOG committees to develop the program for the year. A draft of the OWP is taken through the committees and the Policy Board, typically around March, to gather public input prior to the adoption of the Final OWP.

Unmet Transit Needs (UTN) Assessment

Each year, pursuant to Transportation Development Act (TDA) requirements, StanCOG is required to identify any unmet transit needs that may exist in the region. Should any unmet transit needs be identified, a further determination must be made to establish whether or not those needs are reasonable to meet. The StanCOG Policy Board reviews and adopts definitions for “unmet transit need” and “reasonable to meet” at least every five years. The definitions were last updated by the Policy Board in October 2019 via resolution 19-14. Following each UTN assessment, the SSTAC makes a recommendation to the StanCOG Policy Board to adopt a resolution with one of the following three (3) findings:

1) there are no unmet transit needs;
2) there are no unmet transit needs that are reasonable to meet; or
3) there are unmet transit needs, including transit needs that are reasonable to meet.
In accordance with state law, TDA funds must be allocated first to unmet transit needs which are found to be reasonable to meet before any remaining funds can be distributed for non-transit purposes.

Under TDA regulations, the UTN Assessment must include the following:

1. An annual assessment of the size and location of identifiable groups likely to be transit dependent or transit disadvantaged, including, but not limited to, the elderly, the disabled, including individuals eligible for paratransit and other special transportation services, and persons of limited means, including, but not limited to, recipients under the CalWORKs program;

2. An analysis of the adequacy of existing public transportation services and specialized transportation services, including privately and publicly owned services;

3. An analysis of the potential alternative public transportation services and specialized transportation services, including privately and publicly owned services; and

4. An analysis of the need to acquire or lease vans and related equipment for a farmworker vanpool program. This analysis is only required, however, upon receipt by the transportation planning agency of a request of an interested party identifying a potential need.

Public participation is an important component in the annual UTN Assessment. The TDA requires StanCOG to hold at least one public hearing for the purpose of receiving public input regarding potential unmet transit needs in the region. Staff makes the effort to go beyond the minimum requirements to provide public outreach workshops throughout the region as well as to make presentations about the unmet transit needs process to seniors at congregate meal sites, community groups, and the legislative bodies of local jurisdictions. Public hearings are typically held during a regularly scheduled meeting of the Policy Board. Public notice of the hearing, including the date, time, location, and specific purpose is provided at least 30-days in advance of the meeting through publication in one or more newspapers of general circulation, including a Spanish language publication. Written notification is also provided to those persons and organizations that have indicated an interest in the unmet transit needs process, including the social service agencies and public transit operators that are represented on the SSTAC.

Public hearings are held to give members of the public the opportunity to identify potential unmet transit needs in the region. After the conclusion of a hearing(s), a report is prepared that addresses the three required UTN Assessment elements listed above, analyzes any identified unmet transit need for reasonableness to meet, and provides a recommended finding for the Policy Board to adopt. Any new comments received after the public hearing, or during the Policy Board’s hearing to adopt the UTN finding, are assessed during the subsequent year’s UTN Assessment process.
Air Quality Conformity Analysis (AQCA)

The Clean Air Act and U.S. Environmental Protection Act (EPA) transportation conformity regulations require that each new RTP/SCS and FTIP be demonstrated to conform to the State Implementation Plan (SIP) before the RTP/SCS and FTIP are approved by the MPO or accepted by FHWA. This analysis demonstrates that if the criteria specified in the transportation conformity regulations for a conformity determination are satisfied by the RTP/SCS and FTIP; a finding of conformity is therefore supported.

Air quality conformity findings are distributed for a 30-day public comment period, and a public hearing is held by the StanCOG Policy Board to elicit public input. All applicable posting requirements will be followed.

Regulatory and Planning Context for Environmental Justice

StanCOG is committed to a policy of nondiscrimination in the conduct of its business and to the delivery of equitable and accessible transportation services. StanCOG seeks to engage minority, low-income, and elderly populations, persons with disabilities, and persons of limited English proficiency in the development of transportation plans and technical studies to ensure environmental justice issues and analyses are specifically documented.

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) require MPOs to:

- Enhance analytical capabilities to ensure that the long-range transportation plan and transportation improvement program comply with Title VI;
- Identify residential, employment and transportation patterns of low-income and minority populations, identify and address needs, and assure that benefits and burdens of transportation related investments are fairly distributed; and
- Improve the public involvement processes to eliminate participation barriers and engage minority and low-income populations in transportation decisions.

StanCOG carries out each of these directives through the public outreach process for the RTP/SCS, FTIP, and other major documents and through the development of standalone environmental justice analyses.

In the development of the RTP/SCS, FTIP, and other major documents, StanCOG seeks input and feedback from low-income and minority populations, especially those that are considered underrepresented. Environmental justice communities are to be actively engaged throughout the RTP/SCS development process. These communities are encouraged to participate in the planning process and provide feedback, and StanCOG is committed to providing materials in different languages.
Compliance with Federal Requirements

As illustrated in the Federal Transportation Policy Milestones table, located on page 5, the Federal Government has enacted several pieces of legislation regarding the involvement of all sectors of the population and removal of discrimination in the planning process, referred to as Environmental Justice (EJ).

Title VI

Title VI is a statute provision of the Civil Rights Act of 1964. Under this statute, each federal agency or agency receiving federal dollars is required to ensure that no person is excluded from participation in, denied the benefit of, or subject to discrimination under any program or activity receiving federal financial assistance on the basis of race, color, national origin, age, sex, disability, or religion. StanCOG is committed to a policy of nondiscrimination in the conduct of its business, including its Title VI responsibilities. Any person who believes that he or she has been subjected to discrimination under Title VI may file a complaint with StanCOG within 180 days from the date of the alleged discrimination. To ensure that any member of the public has the ability to submit a formal complaint, StanCOG staff has created a Title VI Complaint Form (Appendix D), which can be found on our website. This form is provided in both English and Spanish. The 2018 StanCOG Title VI report was approved by the StanCOG Policy Board on April 18, 2018 and the report can be viewed on the StanCOG website using the following link http://www.stancog.org/pdf/draft-titlevi-compliance-report.pdf. The 2018 Title VI compliance report received Federal approval June 6, 2018.

Executive Order 12898, Federal Action to Address Environmental Justice in Minority Populations and Low-Income Populations

Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” was signed by President Clinton on February 11, 1994. This order requires that disproportionately high and adverse human health or environmental effects on minority and low-income populations be identified and addressed in order to achieve environmental justice. The Order defines minority populations as Black/African-American, Hispanic, Asian/Pacific Islander, American Indian and Alaskan Native. Low-income populations are defined in the Executive Order as persons whose household income (or in the case of a community or group, whose median household income) is at or below the U.S. Department of Health and Human Services poverty guidelines, with those at 80 percent of median income classified as low income and those at 50 percent of median income classified as very-low income. While Title VI and EJ have often been raised during the project development process, it is important to recognize that the law also applies equally to the process and products of planning.

Americans with Disabilities (ADA)

The Americans with Disabilities Act of 1990, as amended, stipulates involving the community, particularly persons with disabilities, in the development and improvement of services. All meetings or events held for programs or activities that receive federal funding and are open to the
public must be in facilities that are accessible to all members of the public, including persons with disabilities.

Public Participation/Involvement Activities

For members of the public to provide input on StanCOG projects and programs, they must be aware of what StanCOG is and what is under consideration. To raise public awareness, and encourage participation, StanCOG conducts the following outreach activities.

Written Materials

Written information about StanCOG activities is available on an ongoing basis. StanCOG encourages interested individuals to attend the StanCOG Committee and Policy Board meetings to express their views. Items on the Policy Board agenda frequently come in the form of recommendations from the StanCOG Committees. All StanCOG meetings are open to the public. The public is encouraged to participate in the Policy Board and committee meetings.

Agendas and meeting packets for all of StanCOG’s standing committees and the Policy Board are posted on the StanCOG website at least 72 business hours prior to each meeting including all written materials that accompany the agenda items. Notices of these meetings, complete with the date, time, and location are also posted on StanCOG’s website and emailed out at least 72 hours prior to each meeting. Individuals can also contact the StanCOG office for agenda notifications of the various committees. StanCOG notifies subscribers via e-mail whenever it posts a public meeting agenda.

Agendas for Policy Board meetings containing reports and updates on a multitude of transportation topics are also sent to the 13 public libraries in the Stanislaus region each month for accessibility to the public. When preparing these documents, StanCOG’s goal is to make the information understandable to the public, to make the documents as concise as possible, to explain acronyms, and to provide the information in a visually legible and appealing format. Staff reports always include brief background and discussion sections to provide proper context on an issue. Plans, handouts, and other documents available for public review include pictures, graphs, maps and/or visual aids to make them more reader-friendly.

Executive Order 13166, Limited English Proficiency

Executive Order 13166 directs Federal agencies, recipients and sub-recipients of federal financial assistance to examine services they provide, identify any need for services to those with limited English proficiency (LEP), and develop and implement a system to provide services so LEP persons have meaningful access to them. To develop the Limited English Proficiency Plan (LEP Plan), StanCOG conducted a four-factor LEP analysis, as prescribed by the U.S. Department of Transportation. The analysis identified the most significant group requiring language assistance as the Hispanic/Latino population. StanCOG publicizes many of its reports and documents, such as the RTP/SCS and FTIP, in English and Spanish. Media releases are sent to Spanish language media outlets. Public meetings and workshops are advertised in English and Spanish. In addition,
StanCOG regularly secures Spanish translation support for public meetings and workshops in areas with a high concentration of Spanish-speakers. However, translation services are available upon request for all public meetings. StanCOG also uses an over-the-phone interpretation service for LEP persons who might call or come into the office with questions. As for public meetings, Staff also works with community-based organizations that serve LEP populations to support outreach and participation.

The 2018 LEP Plan was approved by the Policy Board in April 2018 and can be viewed on the StanCOG website using the following link http://www.stancog.org/pdf/draft-stancog-lep-plan.pdf. The 2018 LEP plan is pending federal approval.

**Media Relations**

StanCOG maintains an open and cooperative relationship with the local media to help improve the community’s awareness of StanCOG’s program and ongoing work activities. Under direction of the Executive Director, StanCOG staff prepares press releases highlighting StanCOG’s projects and programs. News releases and/or public service announcements encouraging involvement will continue to be published at key decision points. When possible, the briefing of reporters and editorial boards of both newspaper and broadcast media with in-depth background on a project or program shall occur. This will assist representatives of the media in better understanding StanCOG’s approach, issues and challenges, and foster objective and accurate reporting. StanCOG promptly returns all phone messages from reporters and other media representatives.

**Social Media**

StanCOG utilizes social media applications such as Facebook as an additional way to provide information to the public on upcoming events, workshops, and public hearings pertaining to regional transportation.

**Public Notice and Review**

It is important for the public to know when StanCOG is seeking their input. For this reason, press releases for public meetings, hearings or workshops are issued to the following local daily and weekly papers: Ceres Courier, Hughson Chronicle, Modesto Bee, Vida en el Valle, Oakdale Leader, Patterson Irrigator, Riverbank News, Turlock Journal, Waterford News, and the Westside Index (Newman

**Translation of Public Notices**

StanCOG provides translated public notices for publication in the Spanish newspaper, *Vida en el Valle*, to involve and elicit the participation of the Spanish-speaking population of the Stanislaus region. StanCOG will translate public notices into other languages as deemed appropriate to the subject or project area and will post these to the website.

**Website**

StanCOG maintains a website at [www.stancog.org](http://www.stancog.org) that offers important information about the agency, its programs, projects, meetings and events. The site is continuously updated to provide the public with the most up-to-date information available. The latest documents being reviewed
or updated are posted for comment, public notices and public hearings are listed, and all public meeting agenda packages are downloadable. Comments from the public are encouraged and can be sent to StanCOG via the website. When questions or comments are received, StanCOG replies in a timely manner. Also provided on the site, so that the public can garner further information if needed, are links to other transportation sites as well as phone and email contact information for the StanCOG office. The StanCOG website is also a link on a variety of governmental, transportation- and transit-related sites within the region as well as outside of the region.

**Email Notifications**

As appropriate, StanCOG notifies various sub-groups of the StanCOG stakeholder’s database to provide them with pertinent information related to training and grant opportunities, meetings, events and activities, and to encourage their involvement in the transportation planning process.

**Events**

StanCOG participates in a variety of community-based events throughout the region. Participants are encouraged to view exhibits, ask questions, consider the information and give comments. Events create interest in a plan, program or project through visualized and interactive graphics. Examples include:

- **Bike to Work Week**
  
  StanCOG takes part in activities to promote the annual Bike to Work Week. StanCOG partners with various local agencies and employers throughout the Stanislaus Region to host these events. Active transportation information is provided at each event. StanCOG also coordinates bike safety workshops and cycling related events throughout the region to encourage the public to bike instead of drive when possible.

- **Rideshare Week**
  
  StanCOG also promotes in an annual campaign that encourages the public to rideshare. During Rideshare Week presentations are given at area businesses to encourage modes of transportation that will assist in the reduction of Green House Gas Emissions. Information is also provided about an employer-based Travel Demand Management (TDM) program, known as Dibs, which StanCOG is partnered with to help commuters make the transition from driving alone to a convenient ridesharing option such as carpooling, vanpooling, bicycling/walking or riding transit to enhance air quality and reduce congestion in the region.

**Public Meetings/Workshops**

Regularly-scheduled public meetings are held monthly for standing committees and the Policy Board. The opportunity for the public to provide comments in person on issues of importance to them is provided on every agenda so that StanCOG decision makers can hear what is on the public’s mind. There are also specific standing committees, the Citizens Advisory Committee (CAC) and the Bicycle/Pedestrian Advisory Committee (BPAC), comprised of representatives of the public from the various cities in the Stanislaus region, which meet monthly to provide their comments and feedback on issues. The opportunity to serve on these committees is open to anyone residing in the Stanislaus region.
Speakers Bureau

StanCOG provides speaking presentations about its programs, projects and activities to a variety of businesses, civic, community and faith-based organizations to involve them in the planning process, and to get their feedback on issues of importance in an interactive format. To request a speaker, contact StanCOG at (209) 525-4600.

How to Get Involved

There are a number of ways to participate in the regional transportation planning process. For further information or to be added to the information/notice distribution list, please contact StanCOG at (209) 525-4600 or visit our website at www.stancog.org.

StanCOG encourages and promotes the public’s involvement in the transportation planning process, both through the attendance of workshops or meetings, but also through serving on a StanCOG committee.

To become a member of one of the eligible standing or ad hoc committees, please contact Staff for further information.
PUBLIC INVOLVEMENT EVALUATION  Chapter 4

StanCOG’s Public Participation Plan is not intended to be a static document, but an on-going strategy that will be periodically reviewed and updated based on our experiences, changes in legislation or changing circumstances of the Policy Board and the transportation community it serves. Updates to the Public Participation Plan are to be expected; all future updates shall be published and available for public review and comment at least 45-days before final adoption of the Plan.

As part of this PPP update, and all future updates, StanCOG will include a public outreach evaluation process. StanCOG has recognized the importance of its community members emphasizing accountability during the process of developing the public participation plan and will set performance measures to measure the effectiveness of the participation plan. This will serve to inform and thus improve future outreach efforts.

Special Accommodations

Persons requiring special accommodations for attendance at meetings, activities, and functions as a result of a disability or physical impairment should contact the StanCOG staff by phone at (209) 525 4600, or by mail to the following address.

Stanislaus Council of Governments
1111 I Street, Suite 308
Modesto, CA 95354

Requests for accommodations should be made at least 72 hours prior to the meeting, activity, or function.
Performance Measures

As a part of the public engagement strategy for the PPP, staff at StanCOG is regularly monitoring and evaluating outreach strategies and methods used. Some of the evaluation measures used in the most commonly applied public participation tools and techniques are outlined below.

Public Participation Performance Measure Table

<table>
<thead>
<tr>
<th>PUBLIC PARTICIPATION TOOL</th>
<th>EVALUATION METHOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Participation Plan</td>
<td>To be reviewed on an ongoing basis and, as required, evaluated via survey and public comment</td>
</tr>
<tr>
<td>StanCOG Website</td>
<td>Number of hits</td>
</tr>
<tr>
<td>Project Specific Meetings &amp; Workshops</td>
<td>Number of attendees, number of comments received, press mentions</td>
</tr>
<tr>
<td>Legal Notices &amp; Advertisements</td>
<td>No measure, required</td>
</tr>
<tr>
<td>Direct Mailings</td>
<td>Distribution, number of calls, comments</td>
</tr>
<tr>
<td>Press Releases</td>
<td>Distribution, press mentions, number of calls, comments</td>
</tr>
<tr>
<td>Public Hearings</td>
<td>Number of attendees; number of comments</td>
</tr>
<tr>
<td>Comment Forms</td>
<td>Number of comments forms collected</td>
</tr>
<tr>
<td>Surveys</td>
<td>Distribution, responses received, comments</td>
</tr>
<tr>
<td>Flyers</td>
<td>Distribution, number of calls, comments</td>
</tr>
<tr>
<td>Social Media</td>
<td>Number of shares; comments received; number of likes</td>
</tr>
</tbody>
</table>

Members of the community are encouraged to comment on any process, goals, or measurements of the PPP they feel are not being met by StanCOG.
### APPENDIX

<table>
<thead>
<tr>
<th>Appendix</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appendix A</td>
<td>2018 Regional Transportation Plan/Sustainable Communities Strategy Public Participation Plan</td>
</tr>
<tr>
<td>Appendix B</td>
<td>Open Meeting Schedule</td>
</tr>
<tr>
<td>Appendix C</td>
<td>Public Hearing and Comment Period Chart</td>
</tr>
<tr>
<td>Appendix D</td>
<td>Title VI Complaint Forms (English and Spanish)</td>
</tr>
<tr>
<td>Appendix E</td>
<td>2020 Public Participation Plan Preferences Survey and Summary of Responses</td>
</tr>
<tr>
<td>Appendix F</td>
<td>Public Notice/Proof of Publication (English and Spanish)</td>
</tr>
<tr>
<td>Appendix G</td>
<td>Public Comments and Response to Comments</td>
</tr>
<tr>
<td>Appendix H</td>
<td>2020 Public Participation Plan Resolution</td>
</tr>
</tbody>
</table>
Appendix A

2018
Regional Transportation Plan/Sustainable Communities Strategy
Public Participation Plan
The RTP/SCS provides the earliest and the best opportunity for interested persons and public agencies to influence StanCOG’s policy and investment priorities for the transportation network. This plan presents a strategy to accommodate the significant expected growth in the region while promoting economic vitality, providing more housing and transportation choices, promoting healthy living, and improving communities through an efficient and well-maintained transportation network. It is at this stage where investment priorities and major planning-level project design concepts are established, and broad, regional impacts of transportation on the environment are addressed.

The RTP/SCS prioritizes and guides all of the region’s transportation development over 25 years. The RTP/SCS is the comprehensive blueprint for transportation investment (transit, highway, local roads, bicycle and pedestrian projects), and establishes the financial foundation for how the region invests in its surface transportation system by identifying how much money is available to address critical transportation needs and setting the policy on how projected revenues are to be spent. The RTP/SCS is updated at least every four years to reflect reaffirmed and/or new planning priorities and changing projections of growth and travel demand based on a reasonable forecast of future revenues available to the region.

Under state law, Senate Bill (SB) 375 requires that RTPs include a Sustainable Communities Strategy (SCS) which is intended to achieve a regional target for reducing greenhouse gases for cars and light trucks and identifying specific areas in the region to accommodate the entire region’s projected population growth for a minimum of a 20 year timeframe. The legislation requires that StanCOG develop and maintain an RTP/SCS that integrates planning for growth and housing with long-range transportation investments.

SB 375 requires each Metropolitan Planning Organization to adopt a Public Participation Plan for the development of the Sustainable Communities Strategy. This Draft 2018 RTP/SCS PPP includes the following public outreach strategies:

- Outreach efforts to encourage the active participation of a broad range of stakeholder groups in the planning process;
• Workshops throughout the region to provide the public with the information and tools necessary to provide a clear understanding of the issues and policy choices;

• Preparation and circulation of a Draft SCS not less than 55 days before adoption of a Final RTP and SCS;

• At least 2 public hearings on the Draft SCS, held in different parts of the region;

• At least 2 informational meetings within the region for members of the Board of Supervisors and City Councils on the SCS; and

• A process for enabling members of the public to provide a single request to receive notices, information and updates.

Overall Outreach Goals:

• To engage the broadest cross section of Stanislaus County residents, businesses and transportation providers in planning for our future transportation needs.

• To make the planning process accessible, interactive and engaging.

Key Messages

• This is a legally required process to identify areas to accommodate all the region’s population including all income groups, for at least the next 30 years;

• Results in the development of a Regional Transportation Plan that meets the needs of the region; and

• Reduces greenhouse-gas emissions from automobiles and light trucks.

Key Audiences

• Residents that use our roads and/or public transportation systems.

• Business and economic development interests.

• Elected and appointed officials.

• Local news media.
Branding and Website-Completed

Our program will continue to use previously developed branding from the 2014 RTP/SCS effort. The project website has been updated as www.ValleyVisionStanislaus.org due to the acquisition of the former .com domain by a foreign company.

Current pages include:

- Project information, overview and purpose of the RTP and SCS,
- Posting of meetings notices and agendas,
- Presentations and materials produced for public meetings and workshops,
- Fact sheets regarding the planning process,
- Drafts and materials produced for the Plan, and
- Library with relevant documents.

These will continue to be updated throughout the process.

eNews

Over the course of the project, this list will be used to:

- Promote upcoming meetings.
- Provide information regarding the RTP and SCS.
- Conduct topic-specific surveys.
- Encourage participation in online surveys and virtual events.

Schedule is as follows:

- July 2017: Project Kick-Off and Workshops
- August 2017: Preliminary Results of Workshops
Presentations of Scenarios

- September 2017: Promotion of October Workshops
- October 2017: Preliminary Results of Workshops
- November 2017: Notice of Preparation
- February 2018: Release of Draft EIR
- March 2018: Promotion of April Workshop and Preferred Alternative
- June 2018: Final EIR

Social Media

RGS will continue to post via a variety of social media channels including Facebook, Google+, Foursquare, Twitter, and others, as appropriate.

Media Relations

RGS will distribute news releases promoting the RTP/SCS development process, milestones, and workshops. News releases are proposed as follows:

- July 2017: Project Kick-Off and Workshops
- August 2017: Preliminary Results of Workshops
- September 2017: Promotion of October Workshops
- October 2017: Preliminary Results of Workshops
- November 2017: Notice of Preparation
- February 2018: Release of Draft EIR
- March 2018: Promotion of April Workshop and Preferred Alternative
- June 2018: Final EIR

Media List:

Ceres Courier
Jeff Benziger, Editor
209-249-3580
jbenziger@cerescourier.com

Garth Stapley, Reporter
The Modesto Bee
gstapley@modbee.com

Franck George, Editor
209-883-9215
Frankgeorge@midvalleypub.com

Newman Tuesday Review

Hughson Chronicle-Denair Dispatch
7012 Pine St. Suite 1
Hughson, California 95326

Oakdale Leader
122 South 3rd Avenue, Oakdale, CA 95361
Marg Jackson, Editor
mjackson@oakdaleleader.com
209-847-3021, ext. 8118

WestsideConnect.com
Patterson Irrigator
Nathan Duckworth
892-6187 ext. 307
nathan@pattersonirrigator.com

Riverbank News
122 South Third Avenue, Oakdale
209-847-3021

Turlock Journal
Kristina Hacker, Editor
khacker@turlockjournal.com
209-634-9141, ext. 2004

Turlock City News
David "DJ" Fransen
209-678-7759
dj@turlockcitynews.com

Waterford News
12717 Bentley St, Waterford
209-874-1927
Collateral Materials

RGS will provide the following materials for approval by StanCOG:

- PowerPoint Template
- Project Overview
- Frequently Asked Questions
- Glossary of Planning Terms
- Key Issues Primer (Agenda 21)
- Workshop Signs and Check-In Sheets
- Name Tags
- Meeting Evaluation Forms
Workshops

Round Two Workshops

First Two Weeks of October 2017 EXCEPT 10/4 and 10/11

- Ceres
- Modesto
- Newman

Round Three Workshops

February 2018

- Turlock
- Modesto
- Riverbank
Community Presentations and Stakeholder Meetings

*These are proposed tentative dates for these meetings subject to approval by StanCOG. They were selected based on the ability to provide an opportunity to give a presentation based on the scenario alternatives and receive feedback, promote the October workshops and allow ample time for review.*

**Presentations at each of the Member Agencies (10 presentations)**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Date</th>
<th>Staff</th>
<th>RGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceres</td>
<td>Monday 9/11</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Hughson</td>
<td>Monday 10/9</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Modesto</td>
<td>Tuesday 9/12</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Newman</td>
<td>Tuesday 10/24</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Oakdale</td>
<td>Monday 9/18</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Patterson</td>
<td>Tuesday 9/19</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Riverbank</td>
<td>Tuesday 10/10</td>
<td>B Evanson</td>
<td></td>
</tr>
<tr>
<td>Turlock</td>
<td>Tuesday 10/10</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Waterford</td>
<td>Thursday 9/21</td>
<td>K Flint</td>
<td></td>
</tr>
<tr>
<td>Stanislaus County</td>
<td>Tuesday 10/17</td>
<td>K Flint</td>
<td></td>
</tr>
</tbody>
</table>

**Farmer’s Markets (9) (September through October)**

- Hughson Farmers Market
- Modesto Certified Farmers Market, Thursdays and Saturdays
- Valley Certified Farmers Market, Sunday 9:00 a.m. to 1:00 p.m.
- West Modesto Collaborative Farmers Market, Tuesdays, 3:00 p.m. – 7:00 p.m.
- Newman Fall Festival
Oakdale Farmers Market, Wednesdays, 5:00 p.m. – 8:30 p.m.

True Value Patterson Farmers Market, Wednesdays, 4:00 p.m.– 8:00 p.m.

Riverbank Chamber of Commerce Farmers’ Market, Wednesdays, 5:00 p.m. – 8:00 p.m.

Turlock Certified Farmers Market, Saturday, 8:00 a.m. – 1:00 p.m.

Community-Based/Faith-Based Organizations (18 as part of contract, 23 proposed plus EJ)

This is a complete list of all community groups recommended. Highlighted groups in yellow are people RGS would like to present to. Additional presentations may be made by StanCOG staff and/or part of the KH EJ team. All presentations would be made between September 1 and October 31, 2017. RGS is working with the Catholic Charities of the Diocese of Stockton to coordinate additional presentation to EJ communities throughout the County. They will be added to this list when confirmed.

Airport Advisory Committee, Third Wednesday of each month at 4:00 p.m.

Disability Resource Agency for Independent Living (DRAIL)

STOACC

El Concilio

Veterans Advisory Commission

Denair Municipal Advisory Council, First Tuesday of the month at 7:00 p.m.

Empire Municipal Advisory Council, 7:00 p.m. at the Empire Community Center

Hickman Municipal Advisory Council, First Thursday of each month

Keyes Municipal Advisory Council, Fourth Tuesday of each month at 6:00 p.m.

Knights Ferry Municipal Advisory Council, Fourth Thursday of each month at 7:00 p.m.

Salida Municipal Advisory Council, Fourth Tuesday of each month at 7:00 p.m.

San Joaquin Valley Air Pollution Control District Citizens Advisory Committee

South Modesto Municipal Advisory Council, Second Thursday of each month at 6:00 p.m.

Stanislaus Economic Development and Workforce Alliance Youth Advisory Council

Valley Home Municipal Advisory Council
Stanislaus County Farm Bureau
Salida Rotary Club, Fridays at 6:45 a.m.
Crows Landing Lions Club, 1st and 3rd Thursday, 7:00 p.m.
Hilmar–Irwin–Stevinson Lions Club, 1st & 3rd Wednesdays, 6:00 p.m.
The Modesto Lions Club, Wednesdays at 12:15 p.m.
Rotary of Ceres, Fridays Noon
Lions Club of Ceres, 2nd and 4th Wednesdays, 7:00 p.m.
Kiwanis Club of Greater Ceres, Meets on 2nd & 4th Saturday, 10:00 AM
Hughson Chamber of Commerce
Hughson Unified School District
Hughson Family Resource Center
Modesto Chamber of Commerce/Economic Development Committee
Modesto Rotary Club, Tuesdays at Noon
Modesto Sunrise Rotary, Thursdays at 7:00 a.m.
Modesto Metro Rotary, 2nd and 4th Mondays at 5:30 PM
Modesto Gateway, Mondays at 12:15
The Modesto Lions Club, Wednesday at 12:15 p.m.
Kiwanis Club of Greater Modesto, Tuesdays at Noon
North Modesto Kiwanis, Thursdays, 6:45 a.m.
Newman Chamber of Commerce
Newman Lions Club, 1st Wednesday of each month, 7:00 p.m.
Orestimba 50+ Club, 1st & 3rd Friday of each month
Gustine-Newman Soroptimists Club, Wednesdays at Noon
Rotary of Newman, Thursdays at 11:00 a.m.
The Newman Lions Club, 2nd & 4th Wednesday, 7:00 p.m.

Oakdale Chamber of Commerce

Gladys L. Lemmons Senior Community Center

Rotary Club of Oakdale, Wednesdays at 12:15 p.m.

Rotary Club of Oakdale Sunrise, Fridays at 7:00 a.m.

The Oakdale Lions Club, 2nd & 4th Thursdays, 7:00 p.m.

Oakdale Women’s Club

Rotary Club of Patterson, Wednesdays at Noon

The Patterson Lions Club, 2nd & 4th Wednesdays at 7:30 p.m.

Patterson-Westley Chamber of Commerce

Rotary Club of Riverbank, Thursdays at 7:15 a.m.

Kiwanis of Riverbank, Tuesdays, 7:00 a.m.

Turlock Chamber of Commerce

Rotary Club of Turlock, Tuesdays Noon

Rotary Club of Turlock Sunrise, Wednesdays at 7:00 a.m.

Turlock Lions Club

Kiwanis Club-Greater Turlock, Fridays, 6:45 a.m.

Kiwanis Club of Turlock

The Waterford Lions Club, 1st & 3rd Tuesdays, 7:00 p.m.
Appendix B

Open Meeting Schedule
Stanislaus Council of Governments
Public Meeting Schedule

<table>
<thead>
<tr>
<th>Policy Board</th>
<th>3rd Wednesday of the month at 6 p.m.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Standing Committees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Committee</td>
<td>2nd Monday of the month at 12 p.m.</td>
</tr>
<tr>
<td>Social Services Transportation</td>
<td>1st Tuesday of the month at 10 a.m.</td>
</tr>
<tr>
<td>Advisory Council (SSTAC)</td>
<td></td>
</tr>
<tr>
<td>Valley Vision Stanislaus (VVS)</td>
<td>1st Tuesday of the month, as needed, scheduled time to be determined.</td>
</tr>
<tr>
<td>Steering Committee</td>
<td></td>
</tr>
<tr>
<td>Bicycle Pedestrian Advisory</td>
<td>1st Wednesday of every other month at 10 a.m.</td>
</tr>
<tr>
<td>Committee (BPAC)</td>
<td></td>
</tr>
<tr>
<td>Management and Finance Committee (MFC)</td>
<td>1st Wednesday of the month at 3 p.m.</td>
</tr>
<tr>
<td>Citizens Advisory Committee (CAC)</td>
<td>1st Wednesday of the month at 6 p.m.</td>
</tr>
<tr>
<td>Measure L Oversight Committee</td>
<td>Quarterly 1st or 2nd Tuesday of the month at 5:30 p.m.</td>
</tr>
</tbody>
</table>

**Location**
All public meetings are held at StanCOG, 1111 I Street, Suite 308, Modesto, CA, unless otherwise announced.

**Agenda Information**
Posted agendas for public meetings are available at StanCOG offices, or by visiting [www.stancog.org](http://www.stancog.org).

Policy Board agendas are also available at all Stanislaus County Public Libraries.

To be placed on a list to receive email notification of public meetings, please call 209-525-4600.

**Other Opportunities for Information**

StanCOG is also available to provide information to the public in the following ways:

1. Call StanCOG during business hours (8 am to 5 pm) at 209-525-4600 with any questions/requests.
2. Email StanCOG at info@stancog.org with any questions/comments.
3. Make a request for StanCOG to speak to your club or organization by calling 209-525-4600.
Appendix C

Public Hearing and Comment Period Chart
## Stanislaus Council of Governments
### Public Hearing and Comment Period Chart

### Adoption

<table>
<thead>
<tr>
<th>Document / Program</th>
<th>Public Hearing</th>
<th>Comment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS)</td>
<td>Yes</td>
<td>55 Days(^1)</td>
</tr>
<tr>
<td>Federal Transportation Improvement Program (FTIP)</td>
<td>Yes</td>
<td>30 Days(^2,3)</td>
</tr>
<tr>
<td>Air Quality Conformity Analysis (AQCA)</td>
<td>Yes</td>
<td>30 Days(^3)</td>
</tr>
<tr>
<td>Public Participation Plan (PPP)</td>
<td>Yes</td>
<td>45 Days(^4)</td>
</tr>
<tr>
<td>Unmet Transit Needs (UTN) Assessment</td>
<td>Yes</td>
<td>30 Days(^5)</td>
</tr>
</tbody>
</table>

### Amendment

<table>
<thead>
<tr>
<th>Document / Program</th>
<th>Public Hearing</th>
<th>Comment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS)</td>
<td>Yes</td>
<td>30 Days(^2)</td>
</tr>
<tr>
<td>Federal Transportation Improvement Program (FTIP)</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>Type 1 - Administrative Modification</td>
<td>No</td>
<td>None</td>
</tr>
<tr>
<td>Type 2 – Formal Amendment</td>
<td>No</td>
<td>7 Days(^2)</td>
</tr>
<tr>
<td>Type 3 – Formal Amendment</td>
<td>No</td>
<td>7 Days(^2)</td>
</tr>
<tr>
<td>Type 4 – Formal Amendment</td>
<td>Yes</td>
<td>20 Days(^2)</td>
</tr>
<tr>
<td>Type 5 – Formal Amendment</td>
<td>Yes</td>
<td>30 Days(^3)</td>
</tr>
<tr>
<td>Public Participation Plan (PPP)</td>
<td>Yes</td>
<td>45 Days(^4)</td>
</tr>
</tbody>
</table>

Sources:

\( ^1 \) Sustainable Communities and Climate Protection Act of 2008, Senate Bill (SB) 375
\( ^2 \) 23 C.F.R 450.316 Interested Parties, Participation, and Consultation
\( ^3 \) 40 C.F.R 51.102 Public Hearings
\( ^4 \) 23 C.F.R 450.316 Interested Parties, Participation and Consultation
\( ^5 \) PUC 99238.5 – Citizens Participation Process
Appendix D

Title VI Complaint Forms
(English and Spanish)
Title VI Complaint Form  
Stanislaus Council of Governments (StanCOG)  
Office of Compliance

StanCOG is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, national origin, age, gender, or disability pursuant to Title VI of the Civil Rights Act of 1964, as amended. Title VI complaints must be filed within 180 days from the date of the alleged discrimination.

The following information is necessary to assist us in processing your complaint. If you require any assistance in completing this form, please contact StanCOG at (209) 525-4600. The completed form must be returned to StanCOG, Title VI Coordinator, 1111 “I” Street, Suite #308, Modesto, CA 95354.

<table>
<thead>
<tr>
<th>Your Name:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>Alt Phone:</td>
</tr>
<tr>
<td></td>
<td>City, State and Zip Code:</td>
</tr>
<tr>
<td>Person(s) Discriminated against (if someone other than complainant): Name(s):</td>
<td></td>
</tr>
<tr>
<td>Street Address, City, State and Zip Code:</td>
<td></td>
</tr>
</tbody>
</table>

Which of the following best describes the reason for the alleged discrimination? (Check one)

- [ ] RACE       Date of Incident: 
- [ ] COLOR       Time of Incident: 
- [ ] NATIONAL ORIGIN (LIMITED ENGLISH PROFICIENCY)  
- [ ] AGE 
- [ ] GENDER 
- [ ] DISABILITY

Please describe the alleged discrimination incident. Provide the names and titles of all StanCOG employees responsible. Explain what happened, whom you believe was responsible, and other specific relevant information. Please use the next page of this form if additional space is required.

(Complete next page of form)
Title VI Complaint Form  
Stanislaus Council of Governments (StanCOG)  
Office of Compliance

Please describe the alleged discrimination incident (continued)

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Have you filed a complaint with any other federal, state, or local agencies? (Check one)

☐ YES  ☐ NO

If so, list agency / agencies and contact information below:

Agency: ___________________________ Contact Name: ___________________________
Street Address, City, State & Zip Code: ___________________________ Phone: ________________

________________________________________________________________________

Agency: ___________________________ Contact Name: ___________________________
Street Address, City, State & Zip Code: ___________________________ Phone: ________________

________________________________________________________________________

I affirm that I have read the above charge and it is true to the best of my knowledge.

________________________________________________________________________
Complainant’s Signature: ___________________________ Date: ________________

________________________________________________________________________
Print or Type Name of Complainant

Date Received: ___________________________
Received By: ___________________________
Formulario de Quejas Title VI
Stanislaus Council of Governments (StanCOG)
Oficina de Cumplimiento

StanCOG centra sus esfuerzos en garantizar que nadie sea excluido de la participación en sus servicios ni que nieguen los beneficios de éstos, con base en raza, color, origen nacional, edad, sexo, y discapacidad, en conformidad con las disposiciones del Title VI de la Ley de Derechos Civiles de 1964. Las quejas bajo el Title VI deben presentarse en el transcurso de 180 días a partir de que ocurre la discriminación supuesta.

La información siguiente es necesaria para ayudarnos en el procesamiento de su queja. Si requiere ayuda para llenar este formulario, le agradeceremos que se dirija al StanCOG al teléfono (209) 525-4600. El formulario completo debe devolverse al StanCOG, Coordinadora del Title VI, 1111 “I” Street, Suite #308, Modesto, CA 95354.

<table>
<thead>
<tr>
<th>Su nombre:</th>
<th>Teléfono:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dirección:</td>
<td>Segundo Teléfono:</td>
</tr>
<tr>
<td></td>
<td>Ciudad, estado, y Código Postal:</td>
</tr>
<tr>
<td>Persona(s) que sufrieron discriminación (si es otra que el firmante): Nombre(s):</td>
<td></td>
</tr>
<tr>
<td>Dirección, Ciudad, estado, y Código Postal:</td>
<td></td>
</tr>
</tbody>
</table>

¿Cuál de los siguientes describe mejor la razón por la supuesta discriminación? (Marque uno)

- [ ] RAZA
- [ ] COLOR
- [ ] ORIGEN NACIONAL
- [ ] EDAD
- [ ] SEXO
- [ ] DISCAPACIDAD

Fecha del incidente: __________________
Hora del incidente: __________________

Por favor, describa el supuesto incidente de discriminación. Proporcione los nombres y títulos de todos los empleados de StanCOG involucrados, si cuenta con la información. Explique lo sucedido: quien considera que fue responsable; y otra información específica pertinente. Por favor, use el reverso de este formulario si requiere espacio adicional.

_________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
Formulario de Quejas Title VI
Stanislaus Council of Governments (StanCOG)
Oficina de Cumplimiento

Pro favor, describa el supuesto incidente de discriminación (continuación).

__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

¿Ha presentado alguna queja ante otra agencia federal, estatal, o local con respecto este incidente? (Marque Uno)

☐  Si  ☐  No

Si la respuesta es afirmativa, por favor, a continuación enumere la agencia or agencias y la información de contacto:

Agencia: ___________________________ Nombre de contacto: ___________________________
Dirección, Ciudad, estado, y Código Postal: ___________________________ Teléfono: ___________________________

__________________________________________________________________________________

Agencia: ___________________________ Nombre de contacto: ___________________________
Dirección, Ciudad, estado, y Código Postal: ___________________________ Teléfono: ___________________________

__________________________________________________________________________________

Confirmo que he leído el cargo que se indica arriba y que es verdadero hasta donde tengo conocimiento.

_________________________________________ ___________________________
Firma del declarante: Fecha:

Escriba o escriba en letra de imprenta el nombre de declarante

Fecha de recepción: ___________________________
Recibido por: ___________________________
Appendix E

2020 Public Participation Plan
Preferences Survey and Summary of Responses
2020 Draft Public Participation Plan (PPP)  
Preferences Survey

The PPP is meant to inform the public and other stakeholders about the overall StanCOG public participation process, how to receive information from StanCOG, and how to provide input into regional planning, policy, and decision-making efforts. It sets forth the StanCOG commitment to an open process that provides opportunities for input throughout the decision-making continuum.

Please print survey and submit completed copy to the StanCOG office at 1111 “I” Street, Suite 308, Modesto, CA 95354 or via email to dtrujillo@stancog.org.

1. What would encourage you to attend a meeting or event to discuss transportation issues in Stanislaus County?

Please check all that apply

- Interesting meeting topic
- Meeting topic that directly effects me
- Meeting provisions (parking validation, childcare, transit, food, etc.)
- Transit pass
- Other:

2. What is the best way to notify you about a meeting?

Please check all that apply

- StanCOG website (www.stancog.org)
- E-mail
- Postcard
- Ad in newspaper
- Brochure, flyer, or printed material
- Social media
- Other:
3. What is the farthest you would be willing to travel for a meeting?

Please select one

<table>
<thead>
<tr>
<th>1 to 10 miles</th>
<th>11 to 20 miles</th>
<th>21 to 40 miles</th>
<th>Over 40 miles</th>
</tr>
</thead>
</table>

4. When do you prefer to attend a meeting?

Please check all that apply

- During business hours (8 AM to 5 PM)
- During lunch hours (11 AM to 1 PM)
- Evenings (after 6 PM)
- Weekends
- Other:

5. How would you prefer to receive information from StanCOG on regional issues?

Please check all that apply

- Public meetings
- E-mail
- Brochure, flyer, or printed material
- Social media
- StanCOG website
- Other:

6. What topic would you like to be notified about in the future?

Please check all that apply

- Transportation
- Land use
- Transit
- Public participation
- Other:
7. How would you prefer to provide input to StanCOG on regional issues?

Please check all that apply

<table>
<thead>
<tr>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public meetings/ workshops</td>
</tr>
<tr>
<td>E-mail</td>
</tr>
<tr>
<td>Online survey</td>
</tr>
<tr>
<td>Social media</td>
</tr>
<tr>
<td>Other:</td>
</tr>
</tbody>
</table>

8. How would you prefer to have detailed or complicated material presented to you?

Please check all that apply

<table>
<thead>
<tr>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>StanCOG website</td>
</tr>
<tr>
<td>Live presentation at meeting or workshop</td>
</tr>
<tr>
<td>Brochure, flyer, or printed material</td>
</tr>
<tr>
<td>Map, chart, or other visual</td>
</tr>
<tr>
<td>Other:</td>
</tr>
</tbody>
</table>

9. How would you identify yourself?

Please select one

<table>
<thead>
<tr>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business person</td>
</tr>
<tr>
<td>Concerned individual</td>
</tr>
<tr>
<td>Elected official</td>
</tr>
<tr>
<td>Environmental group member or staff</td>
</tr>
<tr>
<td>Community group member or staff</td>
</tr>
<tr>
<td>Government agency staff</td>
</tr>
</tbody>
</table>

10. Approximately how many times within the last year did you provide StanCOG input on regional issues? (This could be at a meeting, via email, mail, or phone message.)

Please select one

<table>
<thead>
<tr>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-3 times a year</td>
</tr>
<tr>
<td>3-5 times a year</td>
</tr>
<tr>
<td>More than 5 times a year</td>
</tr>
<tr>
<td>Never</td>
</tr>
</tbody>
</table>
11. What part of Stanislaus County do you live in?

Please select one

<table>
<thead>
<tr>
<th>Ceres</th>
<th>Hughson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modesto</td>
<td>Newman</td>
</tr>
<tr>
<td>Oakdale</td>
<td>Patterson</td>
</tr>
<tr>
<td>Riverbank</td>
<td>Turlock</td>
</tr>
<tr>
<td>Waterford</td>
<td>Stanislaus County (rural)</td>
</tr>
</tbody>
</table>

Unincorporated Community of (please specify):

Outside of Stanislaus County (please specify):

Additional Comments:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

If you would like StanCOG staff to contact you concerning any of our projects or programs, please provide contact information or contact us at www.stancog.org or (209)525-4600.

Name:
Address:
City:
ZIP Code:
E-mail:
Telephone:

Thank you for completing this survey.
Encuesta de Preferencias
Plan Preliminar de Participación Pública (PPP) 2020

El PPP tiene como objetivo informar al público y a cualquier otro interesado sobre el proceso de participación del StanCOG en general, cómo recibir información del StanCOG, y cómo se pueden aportar ideas tanto en las políticas de planificación regional como en la toma de decisiones. Esto inicia el compromiso del StanCOG de ofrecer un proceso abierto que permite la participación por todo el periodo de la toma de decisiones.

Favor de imprimir encuesta y someter una copia completada a las oficinas del Consejo de Gobiernos de Stanislaus al 1111 “I” Street, Suite 308, Modesto, CA 95354 o por correo electrónico a dtrujillo@stancog.org.

1. ¿Qué le haría interesarse en asistir a una junta o evento que trate temas de transporte en el Condado Stanislaus?

Sírvase marcar todos los que correspondan

| Temas interesantes en la reunión | Temas que me afecten directamente | Facilidades (validación de estacionamiento, guardería infantil, movilización pública, comida, etc.) | Pases de autobús | Otro: |

2. ¿Cuál es la mejor manera de notificarle sobre una reunión?

Sírvase marcar todos los que correspondan

| Sitio virtual del StanCOG (www.stancog.org) | Correo electrónico | Postal por correo | Aviso en el periódico | Folleto, volante o material impreso | Medios sociales (Internet) | Otro: |
3. ¿Cuán lejos está dispuesto(a) a viajar para asistir a una reunión?

<table>
<thead>
<tr>
<th>Sírvase seleccionar uno</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 a 10 millas</td>
</tr>
<tr>
<td>11 a 20 millas</td>
</tr>
<tr>
<td>21 a 40 millas</td>
</tr>
<tr>
<td>Más de 40 millas</td>
</tr>
</tbody>
</table>

4. ¿Cuándo prefiere ir a una junta?

<table>
<thead>
<tr>
<th>Sírvase marcar todos los que correspondan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Durante horas de oficina (8 AM a 5 PM)</td>
</tr>
<tr>
<td>Durante la hora de almuerzo (11 AM a 1 PM)</td>
</tr>
<tr>
<td>Anochecer (desde las 6 PM)</td>
</tr>
<tr>
<td>Fines de semana</td>
</tr>
<tr>
<td>Otro:</td>
</tr>
</tbody>
</table>

5. ¿Cómo preferiría recibir información del StanCOG sobre temas regionales?

<table>
<thead>
<tr>
<th>Sírvase marcar todos los que correspondan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reuniones abiertas</td>
</tr>
<tr>
<td>Correo electrónico</td>
</tr>
<tr>
<td>Folleto, volante, material impreso</td>
</tr>
<tr>
<td>Medios sociales (Internet)</td>
</tr>
<tr>
<td>Sitio virtual del StanCOG</td>
</tr>
<tr>
<td>Otro:</td>
</tr>
</tbody>
</table>

6. ¿Sobre qué tema en particular le gustaría ser informado en el futuro?

<table>
<thead>
<tr>
<th>Sírvase marcar todos los que correspondan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transporte</td>
</tr>
<tr>
<td>Uso de suelo</td>
</tr>
<tr>
<td>Movilización Pública</td>
</tr>
<tr>
<td>Participación Pública</td>
</tr>
<tr>
<td>Otro:</td>
</tr>
</tbody>
</table>
7. ¿Cómo prefiere darle su opinión sobre temas regionales al StanCOG?

Sírvase marcar todos los que correspondan

<table>
<thead>
<tr>
<th>Opción</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Reuniones abiertas / Talleres</td>
<td></td>
</tr>
<tr>
<td>Correo electrónico</td>
<td></td>
</tr>
<tr>
<td>Encuestas en-línea</td>
<td></td>
</tr>
<tr>
<td>Medios sociales (Internet)</td>
<td></td>
</tr>
<tr>
<td>Otro:</td>
<td></td>
</tr>
</tbody>
</table>

8. ¿Cómo prefiere que le presenten material complejo o detallado?

Sírvase marcar todos los que correspondan

<table>
<thead>
<tr>
<th>Opción</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sitio virtual del StanCOG</td>
<td></td>
</tr>
<tr>
<td>Presentación en persona en una reunión o taller</td>
<td></td>
</tr>
<tr>
<td>Folleto, volante, material impreso</td>
<td></td>
</tr>
<tr>
<td>Mapa, gráfica u otro material visual</td>
<td></td>
</tr>
<tr>
<td>Otro:</td>
<td></td>
</tr>
</tbody>
</table>

9. ¿Cómo se identifica usted?

Sírvase seleccionar uno

<table>
<thead>
<tr>
<th>Opción</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Empresario</td>
<td></td>
</tr>
<tr>
<td>Persona interesada</td>
<td></td>
</tr>
<tr>
<td>Autoridad electa</td>
<td></td>
</tr>
<tr>
<td>Miembro o personal de grupo medioambientalista</td>
<td></td>
</tr>
<tr>
<td>Miembro o personal de grupo comunitario</td>
<td></td>
</tr>
<tr>
<td>Personal de agencia gubernamental</td>
<td></td>
</tr>
</tbody>
</table>

10. Más o menos ¿Cuántas veces aportó comentarios sobre temas regionales al StanCOG durante el año pasado? (ej.: en reunión, correo electrónico, correo normal, teléfono)

Sírvase seleccionar uno

<table>
<thead>
<tr>
<th>Opción</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1-3 veces al año</td>
<td></td>
</tr>
<tr>
<td>3-5 veces al año</td>
<td></td>
</tr>
<tr>
<td>Más de 5 veces al año</td>
<td></td>
</tr>
<tr>
<td>Nunca</td>
<td></td>
</tr>
</tbody>
</table>
11. ¿En qué parte del Condado Stanislaus vive usted?

Sírvase seleccionar uno

<table>
<thead>
<tr>
<th>Ceres</th>
<th>Hughson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modesto</td>
<td>Newman</td>
</tr>
<tr>
<td>Oakdale</td>
<td>Patterson</td>
</tr>
<tr>
<td>Riverbank</td>
<td>Turlock</td>
</tr>
<tr>
<td>Waterford</td>
<td>Condado Stanislaus (rural)</td>
</tr>
</tbody>
</table>

Comunidad no-incorporada (sírvase especificar):

Fuera del Condado Stanislaus (sírvase especificar):

**Comentarios Adicionales:**

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Si quisiera que el personal del StanCOG se pusiera en comunicación con usted acerca de cualquiera de nuestros proyectos o programas, sírvase darnos sus datos, o comuníquese con nosotros a [www.stancog.org](http://www.stancog.org) o al teléfono (209)525-4600.

Nombre:

Dirección:

Ciudad:

Código Postal:

Correo electrónico:

Teléfono:

Gracias por llenar esta encuesta.
Appendix F

Public Notice/Proof of Publication
(English and Spanish)
STANISLAUS COUNCIL OF GOVERNMENTS (StanCOG)
NOTICE OF PUBLIC HEARING AND PUBLIC
REVIEW AND COMMENT PERIOD

DRAFT 2020 PUBLIC PARTICIPATION PLAN

NOTICE IS HEREBY GIVEN, that StanCOG will hold a 45-day public review and comment period that will commence on April 1, 2020 and conclude on May 18, 2020. The Draft 2020 Public Participation Plan is available on the StanCOG website at www.stancog.org.

The PPP is meant to inform the public and other stakeholders about the overall StanCOG public participation process, how they can receive information from StanCOG, and how they can provide input into regional planning, policy, and decision-making efforts. It sets forth the commitment to an open process that provides opportunities for input.

Due to the COVID-19 situation, two public hearings will be conducted via teleconference call on April 14, 2020 to solicit public input on the Draft 2020 Public Participation Plan. The first hearing will be held from 12 p.m. to 1:00 p.m. and the other at 5:00 p.m. to 6:00 p.m. to solicit comments. Spanish translation services will be available at these hearings and other language support or reasonable Americans with Disabilities Act accommodations may be requested 72 hours in advance of the hearings.

You can dial in using your phone.
United States: +1 (224) 501-3412
Access Code: 438-994-189

Comments can be submitted in writing to the StanCOG office via U.S. Mail at 1111 I Street, Suite 308, Modesto, CA, 95354, attention Debbie Trujillo, Assistant Planner or via email at publicplan@stancog.org. Written comments received by 3:00 p.m., May 18, 2020, will be made a part of the record.

Further information or a hard copy of the document may be obtained by contacting the StanCOG Office by calling (209) 525-4639.

The StanCOG Policy Board is scheduled to adopt the 2020 Public Participation Plan at its June 17, 2020 Policy Board meeting. The meeting is to be held in the StanCOG Policy Board Room located at 1111 "I" Street, Suite 308, in Modesto, CA at 6:00 PM.

Contact Person:
Debbie Trujillo, Assistant Planner
1111 I Street, Suite 308, Modesto, CA 95354
(209) 525-4639
publicplan@stancog.org
CONSEJO DE GOBIERNOS DE STANISLAUS (StanCOG)
NOTIFICACIÓN DE AUDIENCIA PÚBLICA E
INSPECCIÓN Y COMENTARIO ABIERTO AL PÚBLICO

PLAN DE PARTICIPACIÓN PÚBLICA PRELIMINAR PARA EL 2020


El PPP tiene como objetivo informar al público y a cualquier otro interesado sobre el proceso de participación del StanCOG en general, cómo recibir información del StanCOG, y cómo se puede aportar una opinión tanto en las políticas de planificación regional como en la toma de decisiones. Esto inicia el compromiso de ofrecer un proceso público, abierto al parecer ciudadano.

Debido a la situación derivada del COVID-19, el 14 de abril del 2020 se celebrarán dos Audiencias Abiertas —por medio de teleconferencia— para escuchar comentarios sobre este Plan de Participación Pública Preliminar para 2020. La primera audiencia se efectuará entre las 12:00 p.m. y las 1:00 p.m.; y la segunda será entre las 5:00 p.m. y las 6:00 p.m. Habrá servicio de intérprete en español durante estas audiencias. Para asistencia lingüística en otros idiomas, al igual que razonables adaptaciones para personas con limitaciones (ADA), se deben solicitar con 72 horas de anticipación a la reunión como mínimo.

Usted podrá participar por medio de su teléfono marcando

Estados Unidos: +1 (224) 501-3412
Clave de Accesso: 438-994-189

Comentarios por escrito se pueden someter por correo a las oficinas del StanCOG, Calle I #1111, Suite 308, Modesto, CA 95354, a la atención de Debbie Trujillo, Auxiliar de Planificación, o por correo electrónico a publicplan@stancog.org. Los comentarios escritos que se reciban hasta las 3:00 p.m. del 18 de mayo, 2020, pasarán a formar parte del archivo.

Usted puede obtener más información o una copia impresa del documento comunicándose con las oficinas del StanCOG o telefoneando al (209) 525-4639.

El Comité de Políticas de StanCOG someterá a votación este Plan de Participación Pública 2020 en su junta ordinaria del 17 de junio, 2020, misma que se llevará a cabo a las 6:00 p.m. en el Salón de Juntas del Comité de Políticas del StanCOG, ubicadas en Calle I #1111, Suite 308, Modesto, CA 95354.

Persona a Contactar:
Debbie Trujillo, Auxiliar de Planificación
Calle I #1111, Suite 308, Modesto, CA 95354
(209) 525-4639
dtrujillo@stancog.org
Appendix G

Public Comments and Response to Comments

(to be included in final document)
Appendix H

Resolution
STANISLAUS COUNCIL OF GOVERNMENTS
RESOLUTION
ADOPTING THE 2020 PUBLIC PARTICIPATION PLAN

WHEREAS, the Stanislaus Council of Governments (StanCOG) is a Regional Transportation Planning Agency and a Metropolitan Planning Organization (MPO), pursuant to State and Federal designation; and

WHEREAS, public involvement is one of the core functions of an MPO, and the Public Participation Plan (PPP) is a federally-mandated document that serves as a guide for the public involvement process, and

WHEREAS, the StanCOG PPP adopted by the Policy Board in 2018, is being updated to reflect consultation procedures for Tribal governments, the process by which Federal Transit Administration (FTA) funds are programmed in the Federal Transportation Improvement Program (FTIP), and to make general administrative updates to the document, and

WHEREAS, on, April 1, 2020 the 2020 PPP was released for a 45 day public review and comment period, which concluded on May 18, 2020; and

NOW, THEREFORE BE IT RESOLVED that the 2020 Public Participation Plan set forth herein is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Executive Director is authorized to make administrative changes, as needed, to ensure that the plan is implemented in the most efficient manner possible.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Stanislaus Council of Governments on the 17th day of June 2020. A motion was made and seconded to adopt the foregoing Resolution. Motion carried and the Resolution was adopted.

MEETING DATE: June 17, 2020

ATTEST:

______________________________
JERAMY YOUNG, CHAIR

______________________________
ROSA DE LEÓN PARK, EXECUTIVE DIRECTOR