



900 H Street, Suite D  
Modesto, CA 95354

Telephone: 209 525-4600

**CONSOLIDATED PLANNING  
COMMITTEE**

10<sup>th</sup> Street Place, 1010 Tenth Street  
**2<sup>nd</sup> Floor, Room 2005**  
Modesto, CA  
**May 27, 2008 • 10:00 A.M.**

**TECHNICAL ADVISORY  
COMMITTEE**

Ceres City Hall – Council Chambers  
2210 Magnolia Street  
Ceres, CA  
**May 29, 2008 • 2:00 P. M.**

California Brown Act Requires:

This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Terri Estes, at (209) 525-4600, during regular business hours, at least twenty-four hours prior to the time of the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the StanCOG Policy Board shall be in English and anyone wishing to address the Board is advised to have an interpreter or give StanCOG a 48 hour notice so that StanCOG can provide an interpreter from any language not English into the English language.

PUBLIC PARTICIPATION

Matters not on the posted agenda may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Committee for consideration. However, California law prohibits taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Committee. Any member of the public wishing to address the Committee will be limited to five minutes or the discretion of the Chair.

Questions: Contact Terri Estes at (209) 525-4600.

**AGENDA**

**1. PUBLIC PARTICIPATION**

*These matters may be presented only by interested persons in the audience. Discussion is limited to five minutes, or at the discretion of the Chair.*

**2. CONSENT CALENDAR**

- |   |               |
|---|---------------|
| <b>A.</b> Adopt Minutes of Technical Advisory Committee:(05.01.08)                            | <b>MOTION</b> |
| <b>B.</b> FY 2007/08 Local Transportation Fund Non-Transit Claim:<br>City of Newman           | <b>MOTION</b> |
| <b>C.</b> FY 2007/08 Local Transportation Fund Non-Transit Claim:<br>City of Waterford        | <b>MOTION</b> |
| <b>D.</b> FY 2007/08 Transportation Development Act Amended Transit Claim:<br>City of Modesto | <b>MOTION</b> |

**3. PRESENTATIONS**

(NONE)

**4. PUBLIC HEARINGS**

(NONE)

**5. ORAL REPORT ITEMS**

- A. Proposed FY 2008/09 Budget and Overall Work Program
- B. Transportation Development Act Apportionments for FY 2008/09
- C. Transportation Development Act Transit Claims for FY 2008/09
- D. Modification to the Public Facility Fee's Regional Transportation Impact Fee (RTIF) Project List

**MOTION**  
**MOTION**  
**MOTION**  
**MOTION**

**6. INFORMATION ITEMS**

*The following items are for information only.*

- A. Stanislaus Blueprint Planning Process Update

**7. STANISLAUS COUNCIL OF GOVERNMENTS ADVISORY COMMITTEES**

- A. Citizens Advisory Committee Minutes (04.30.08)
- B. Social Services Transportation Advisory Council (04.06.08)
- C. Policy Board Minutes (05.14.08)

**8. CALTRANS REPORT**

**9. EXECUTIVE DIRECTOR'S REPORT**

**10. ITEMS FROM THE FLOOR**

*Topics may be presented, but no action may be taken except to place an item on a future agenda*

**ADJOURNMENT**

*Next regular meeting scheduled for:*

**Consolidated Planning Committee**

**June 24, 2008 • 10:00 AM**

10<sup>th</sup> Street Place, 1010 Tenth Street  
Room 2005  
Modesto, CA

**Technical Advisory Committee**

**June 26, 2008 • 2:00 PM**

Ceres City Hall  
Council Chambers  
2210 Magnolia Street  
Ceres, CA

# Consent Items

**Stanislaus Council of Governments  
Technical Advisory Minutes  
Hughson City Chambers  
7018 Pine Street  
Hughson, CA**

**Minutes of May 1, 2008**

Members Attending: Brad Kilger (Ceres), Joe Donabed, David Chase (Hughson), Michael Holland (Newman), Cleve Morris (Patterson), Dave Melilli (Riverbank), Stan Risen, Matt Machado (Stanislaus County), Tim Kerr (Turlock), Chuck Deschenes (Waterford)

Members Not Attending: Jim Niskanen (Modesto), Steve Hallam (Oakdale)

Also Present: Janet Jaramillo, Joshua Swearingen (Caltrans), Vince Harris, Lark Downs, Terri Estes, Sabrina Pinheiro, Carlos Yamzon, StanCOG

Chair Brad Kilger called the meeting to order at 1:50 P.M.

**1. PUBLIC PARTICIPATION**

**2. CONSENT CALENDAR**

**A. Adopt Minutes of Technical Advisory Meeting (03.27.08)**

**By Motion** (Melilli/Morris) and unanimous vote, the Technical Advisory Committee approved the minutes as presented.

**B. FY 2007/08 Transportation Development Act Amended Transit Claim:  
County of Stanislaus**

**C. FY 2007/08 Local Transportation Fund Non-Transit Claim:  
City of Patterson**

**D. FY 2007/08 Local Transportation Fund Non-Transit Claim:  
City of Turlock**

**E. FY 2007/08 Local Transportation Fund Non-Transit Claim:  
County of Stanislaus**

**F. Request from the Riverbank Oakdale Transit Authority (ROTA)  
For an Exemption to the Transportation Development Act Farebox  
Ratio Requirement**

**By Motion** (Kerr/Melilli) and unanimous vote, the Technical Advisory Committee approved the Consent Items 2B through 2F.

**G. StanCOG as Sponsor and Implementing Agency for State Route 132  
Expressway Project Status Report (PSR) and Project Approval  
And Environmental (PA & ED) Phase**

Vince Harris asked to pull this Item off the Consent Calendar. He stated he would like additional discussion. Chair Kilger approved.

Mr. Harris informed the Committee that he believes StanCOG can work together with their partner Caltrans to move this project into the next phase.

He reported that Caltrans does not have the technical staffing available for the FY 2008/09, and he believes StanCOG has shown that, with successful completion of feasibility studies and current successful management of other projects, StanCOG has shown fiscal responsibility and timely meeting of deadlines.

Mr. Harris spoke of Congressman Cardoza's commitment and assistance with moving this project forward, and with the joint efforts of StanCOG staff and hiring of a qualified consultant, StanCOG can move this project forward aggressively into FY 2008/09.

**By Motion** (Kerr/Melilli) and unanimous vote, the Technical Advisory Committee voted to recommend that the Policy Board direct staff to continue development activities with StanCOG as the Sponsor and Implementing Agency for the State Route 132 Expressway Project for the Project Study Report (PSR) and Project Approval and Environmental Document (PA&ED) Phase.

**3. Presentations**  
(NONE)

**4. Public Hearings**  
(NONE)

**5. Oral Report Items**  
**5 A. 2007 Federal Transportation Improvement Program (FTIP)**  
**Amendment #11 (Type 3 Formal Amendment)**

Mr. Harris spoke of working with the local jurisdictions Public Works Directors and Planning Directors on a protocol to help organize the delivery of projects on a timely basis so that we do not have to keep moving them into the next cycle.

Mr. Yamzon added that this is a 'clean-up' amendment because this is the last call to present amendments in the 2007 FTIP. StanCOG is moving into their 2009 FTIP. He stated that when the 2009 FTIP is adopted, jurisdictions can still present an amendment, but Caltrans will not be approving the 2009 FTIP until the end of May 2008.

**By Motion** (Melilli/Kerr) and unanimous vote, the Technical Advisory Committee voted to recommend that the Policy Board approve the 2007 FTIP Amendment #11 (Type 3 Formal Amendment).

**6. Information Items**  
**A. Update Stanislaus County Blueprint Planning Activities/Schedule**

Mr. Harris told the Committee that we need their help. He said we cannot be successful without it. He spoke of the upcoming workshops and needing staff help since the consultant contract is limited. There was discussion regarding the workshops. Mr. Donabed said that they already have their workshop set up for Monday night with the Planning Directors. Mr. Risen added that these workshops are typically a half a day. He added that the Planning Directors, Public Works, and City Managers should meet with StanCOG to become a resource for this workshop planning.

Mr. Harris stated that the goal is to create 2 venues. He said that one would primarily be the Planning Directors combined with the Planning Commissioners and the City Councils to meet with the public on various issues. He also said that they would like to create a meeting with just the Planning Commissioners and/or the City Council members, but he stated that the workshops are primarily for the public.

There was additional discussion on a variety of workshop scenarios between the Committee members. Mr. Harris stated that the original idea was to be a 'bottoms up' type of scenario with the public input being in the forefront and then input would go up to the City Councils. Mr. Morris said that it does not seem like the information is getting to the City Councils. Mr. Kilger suggested holding workshops with the City Councils. Mr. Donabed stated that there does not seem to be a concrete message to share at this point.

Mr. Harris stated that there is a message and the next set of workshops that are being held is to bring out the local public input. He reported that there have been new plans worked up by the University of Davis along with public maps that would help to show land use planning and other important values held by the public. Mr. Machado said that if we do not have anything to show in these early maps, why have a public meeting? Mr. Harris said that we will have something within two weeks to share with the public, whether it will be maps or just principles, we will have something that we can take to the public that

gives them an idea of discussing the different scenarios that they think makes some sense, whether in map form or dialog, working with UC Davis and MIG, they will have something that produces information.

There was discussion regarding the idea of bringing the City Council Members up to date before the June 12<sup>th</sup> meeting.

Mr. Harris stated that he will prepare a briefing packet for the jurisdictions before their workshops with the public. The Committee agreed that this was a good idea and would like to have one in a week. Mr. Harris said that StanCOG can comply and he will start working on it Monday.

Mr. Harris announced that at the May 14th Policy Board meeting, there will be a Blueprint presentation with the consultant. He also informed the Committee that there will be a workshop update every month.

**B. StanCOG Website**

Mr. Harris reported that our new website will be launched on May 15<sup>th</sup>. There will be a presentation at the May 14<sup>th</sup> Policy Board. He added that StanCOG is open to comments and any additional ideas to improve will be welcomed.

**7. Caltrans Report  
(NONE)**

**8. Executive Directors Report  
No Comments.**

**9. Items From the Floor**

There was discussion regarding e-mail as a good method of communication between StanCOG and the jurisdictions City Councils.

Mr. Yamzon announced that on May 9<sup>th</sup>, the CTC will be releasing their 2008 STIP, which they are required to send out 20 days before the adoption on May 30<sup>th</sup>. He stated that StanCOG has been forewarned that there is no money in the front uploaded years of the 2008 STIP. They have tried to accommodate comments from the CTC in moving the money to the outer years. He said this does not prevent you from requesting funding in the years that you need them, but, Mr. Yamzon stated that when the CTC says no money, there is no money.

Chair Kilger adjourned the meeting at 2:25 P.M.

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Terri Estes, Administrative Assistant III

Next Meeting will be held:  
May 29, 2008, 2:00 P.M.  
Ceres City Hall  
Council Chambers  
2210 Magnolia Street  
Ceres, Ca.

City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

**TO:** Technical Advisory Committee  
Consolidated Planning Committee STAFF REPORT  
**Motion**

**FROM:** Vince Canales, Finance Director *VC*  
Robin Whitehead, Budget & Grants Coordinator *RW*

**DATE:** May 16, 2008

**SUBJECT:** FY 2007/08 Local Transportation Fund Non-Transit Claim: City of Newman

**Background**

The claimant has submitted a claim for Local Transportation Funds (LTF) as follows:

<u>Purpose</u>	<u>Source</u>	<u>2007/08 Claim</u>
Nonmotorized	LTF-99234	\$ 5,120
Streets	LTF-99400a	53,796
Pavement Mgmt Program	LTF-99262/99402	1,131*
Financial Expenditure Plan	LTF-99262/99402	<u>7,885**</u>
		\$ 67,932

\* Modesto is the lead agency for the Pavement Management Program Update. The PMP amount will be paid to Modesto.  
\*\*StanCOG is the lead agency for the Financial Expenditure Plan. The Financial Expenditure Plan amount will be deposited to StanCOG's general fund.

Consistent with the Transit Cost Sharing Procedures, all transit claims for FY 2007/08 were presented to the StanCOG Policy Board on 6/13/07. The City of Newman does not provide transit service; therefore they had no transit claim.

The claim has been checked and determined to be complete. The claimant has submitted all required audits and reports. The audit for FY 2005/06 contains no audit recommendations.

The rules governing the LTF require the adopting resolution to contain specific findings prior to any LTF allocations. The findings are as follows:

**Required Findings**

- (1) The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
- (2) The sum of the claimant's allocations from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
- (3) There are no unmet transit needs which are reasonable to meet within the jurisdiction.

**Recommendation**

BY MOTION, based on the above findings and comments, recommend that the Policy Board approve the claim as submitted.

[Rwhitehead@stancog.org](mailto:Rwhitehead@stancog.org)  
f:c/5204 2007/08  
v:\stancog\robin\tda07-08\Newman claim to committees 07-08



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 City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

**TO:** Technical Advisory Committee  
 Consolidated Planning Committee

**STAFF REPORT**  
**Motion**

**FROM:** Vince Canales, Finance Director *VC*  
 Robin Whitehead, Budget & Grants Coordinator *RW*

**DATE:** May 20, 2008

**SUBJECT:** FY 2007/08 Local Transportation Fund Non-Transit Claim: City of Waterford

**Background**

The claimant has submitted a claim for Local Transportation Funds (LTF) as follows:

<u>Purpose</u>	<u>Source</u>	<u>2007/08 Claim</u>
Nonmotorized	LTF-99234	\$ 4,021
Streets	LTF-99400a	112,659
Pavement Mgmt Program	LTF-99262/99402	916*
Financial Expenditure Plan	LTF-99262/99402	6,389**
		<u>\$ 123,985</u>

\* Modesto is the lead agency for the Pavement Management Program Update. The PMP amount will be paid to Modesto.  
 \*\*StanCOG is the lead agency for the Financial Expenditure Plan. The Financial Expenditure Plan amount will be deposited to StanCOG's general fund.

Consistent with the Transit Cost Sharing Procedures, all transit claims for FY 2007/08 were presented to the StanCOG Policy Board on 6/13/07. The City of Waterford does not provide transit service; therefore they had no transit claim.

The claim has been checked and determined to be complete. The claimant has submitted all required audits and reports. The audit for FY 2005/06 contains no audit recommendations.

The rules governing the LTF require the adopting resolution to contain specific findings prior to any LTF allocations. The findings are as follows:

**Required Findings**

- (1) The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
- (2) The sum of the claimant's allocations from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
- (3) There are no unmet transit needs which are reasonable to meet within the jurisdiction.

**Recommendation**

BY MOTION, based on the above findings and comments, recommend that the Policy Board approve the claim as submitted.

[Rwhitehead@stancog.org](mailto:Rwhitehead@stancog.org)  
 f:c/5211 2007/08  
 v:\stancog\robin\tda07-08\Waterford claim to committees 07-08





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TO: Technical Advisory Committee  
Consolidated Planning Committee

**Staff Report**  
**Motion**

FROM: Vincent Canales, Finance Director *VC*  
Robin Whitehead, Budget & Grants Coordinator *RW*

DATE: May 21, 2008

SUBJECT: FY 2007/08 Transportation Development Act Fund  
Amended Transit Claim: City of Modesto

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**Recommendation**

BY MOTION, recommend that the Policy Board approve the FY 2007/08 Transportation Development Act (TDA) Fund amended transit claim for the City of Modesto, as submitted to StanCOG.

**Background**

On January 9, 2008, the StanCOG Policy apportioned additional State Transit Assistance (STA) funds to the City of Modesto. The City of Modesto has now submitted its amended transit claim #2 to reflect this action.

**Discussion**

The revised apportionment increased the City of Modesto's STA from \$1,340,907 to \$2,913,823, for an \$1,572,916 increase. Accordingly, the additional STA apportionment reduced the City of Modesto's Local Transportation Fund (LTF) apportionment by \$1,572,916.

The required findings for the City of Modesto's claim were previously made on June 13, 2007.

[Vcanales@stancog.org](mailto:Vcanales@stancog.org)  
[Rwhitehead@stancog.org](mailto:Rwhitehead@stancog.org)  
v:\stancog\robin\tda07-08\Modesto amended transit claim to committees 2007-08

# Oral Reports



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

TO: Technical Advisory Committee  
Consolidated Planning Committee  
Citizens Advisory Committee

Staff Report  
**Motion**

FROM: Vincent Canales, Finance Director *VC*  
Robin Whitehead, Budget & Grants Coordinator *RW*

DATE: May 19, 2008

SUBJECT: Proposed Fiscal Year 2008-09 Budget and Overall Work Program

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**Recommendation**

**BY MOTION:**

- Recommend that the Policy Board adopt the FY 2008-09 Staff Allocation, Proposed Line Item Budget and Proposed Revenue Budget
- Adopt the FY 2008-09 Overall Work Program (OWP), including the Self-Certification.

**Background**

The FY 2008-09 Overall Work Program Concept Report was approved by the Policy Board on March 25, 2008. As directed by the Policy Board, the draft fiscal year 2008-09 Budget and OWP were developed. The draft OWP was presented to StanCOG's Federal and State funding agencies at the Annual OWP Meeting on April 23. The Annual OWP Meeting participants did make several minor comments. Those comments have been incorporated into the enclosed draft OWP, as appropriate.

**Discussion**

**Staff Allocation**

Twelve staff positions were approved by the Policy Board for FY 2007-08, which are listed below:

- 1 – Executive Director
- 1 – Finance Director
- 2 – Senior Regional Planners
- 4 – Associate Planners
- 1 – Budget & Grants Coordinator
- 1 – Senior Executive Assistant
- 1 – Administrative Assistant
- 1 – Accounting Clerk

The proposed fiscal year **2008-09**, includes a three percent cost of living adjustment (cola), a reclassification of one position, and three additional positions. The cola is estimated to cost the Agency an additional \$33,556 in payroll and benefits for the coming fiscal year.

It is proposed that the Senior Executive Assistant be reclassified to a Personnel and Administration Manager. The related increases in salary and benefits costs are estimated at \$15,386 annually. In addition, staff proposes that the Account Clerk II position be reclassified to Account Clerk III. The related increases in salary and benefits costs are estimated at \$2,665 annually

The three new requested positions are:

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
1 – Administrative Technician	\$44,129	\$27,218	\$71,347
1 – Planning Specialist	\$53,186	\$29,098	\$82,284
1 – Transit/Intermodal Planner	\$64,881	\$31,258	\$96,139

#### Line Item Expenditures Budget – Schedule 1

Schedule 1 presents the proposed Line Item Budget of expenditures for Fiscal Year 2008-09. All changes over \$10,000 have been explained on the face of the schedule.

- Normal merits, a three percent cola, one position reclassification, two anticipated retirement payouts and the addition of three staff results in a proposed \$442,670 increase in salaries and benefits.
- With regard to the Contracts section, the change from FY 07-08 to FY 08-09 shows a \$109,560 decrease. StanCOG used the encumbrance approach to budgeting. If StanCOG issued a contract for service, or anticipated issuing a contract for service, in FY 07-08, the entire encumbrance amount, along with the associated revenue, was budgeted in that fiscal year. However, certain activities will carry over into FY 08-09. Those instances have been noted on Schedule 1.

#### Proposed Revenues - Schedule 2

Schedule 2 details the line item revenues StanCOG proposes for FY 08-09.

- The majority of StanCOG's Revenues (66% as proposed for FY 2008/09) is provided by Federal transportation funding agencies, including Federal Highway Administration (FHWA) planning "PL" funds, and Federal Transit Administration (FTA) funds. These funds are made available to StanCOG to respond to the requirements of the enacted Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU), the Clean Air Act, and the Federal Planning Regulations. Regional Surface Transportation Funds (used to pay for local government project delivery) and Congestion Mitigation Air Quality (CMAQ) funds (that fund ridesharing) are also included in this total. However, the largest increase, \$1,200,000 is attributable to federal demonstration funds. These funds will be used to begin the project study report on the State Route 132 West project.

- The largest sources of State funds come from the Blue Print Grant and Planning Programming and Monitoring Funds (PPM). The largest increase in State revenue, for fiscal year 2008-2009, is attributable to PPM. In fiscal year 2007-08, StanCOG's allocation was \$30,000. StanCOG's estimated allocation for fiscal year 2008-09 is \$567,000.
- The Transportation Development Act (TDA) Administration and Planning funds for FY 2008/09 were approved by the Policy Board on February 13, 2008.
- Local dues are proposed at the same total amount as in FY 2006/07, which are \$20,000. These dues are divided by population among the 9 cities and the county.
- Local North County Corridor PDR decreased by \$120,000 as the Project Design Report was completed in fiscal year 2007-08.
- Local LTF for the Financial Plan decreased by \$396,484 as this activity is reflected in fiscal year 2007-08. However, part of this activity will carry over into FY 08-09
- Applied reserves (Fund Balance) for the FY 2008/09 budget will be used for Contingencies, Exigencies and Legislative review only. These reserve funds are not programmed as part of the FY 2008/09 OWP.

#### Overall Work Program – Draft Fiscal Year 2008-09

The Overall Work Program is a comprehensive inventory of ongoing and proposed work activities to be performed during fiscal year 2008-09. Each activity is assigned a work element number. An individual budget is assigned to each element of work. By law, the OWP must respond to State and Federal mandates. In addition, the OWP allows StanCOG the opportunity to address regional needs within its framework. A financial summary of all the work elements can be found in table A of the OWP, on page 65.

The funding information in the OWP is followed by FHWA and FTA certifications and assurances. As part of the adoption process, StanCOG is required to self-certify that the planning process is being carried out in accordance with all applicable Federal requirements. See Attachment 1 for StanCOG's self-certification.

An electronic copy of StanCOG's proposed fiscal year 2008-09 OWP can be obtained at our website. <http://www.stancog.org/>

Enclosures: Schedule 1  
Schedule 2  
Draft OWP

Attachments: Self-Certification  
v:\stancog\owp\08-09\OWP 08-09 report to committee

[vcanales@stancog.org](mailto:vcanales@stancog.org)  
[rwhitehead@stancog.org](mailto:rwhitehead@stancog.org)

**STANISLAUS COUNCIL OF GOVERNMENTS  
LINE ITEM BUDGET  
FY 2008/09  
AS PROPOSED JUNE 11, 2008**

**SCHEDULE #1**

Acct	Description	Final Budget FY 2007/08	As proposed FY 2008/09	Change	Notes
50000	<b>SALARIES AND BENEFITS</b>	1,189,094	1,631,764	442,670	Requested for increase in staff and cola
60000/	<b>SERVICES AND SUPPLIES</b>				
70000	Administrative Services	5,160	8,740	3,580	
	Communications	11,488	11,142	(346)	
	Conferences, Seminars & Travel	44,892	38,300	(6,592)	
	County Departmental Costs Allocated	9,055	13,250	4,195	
	Data Processing Services	27,275	26,040	(1,235)	
	Equipment Maintenance	200	1,000	800	
	Equipment Purchase	15,050	25,200	10,150	Computer replacement & purchase of additional computers
	Equipment Rents and Leases	13,670	11,570	(2,100)	
	Insurance	20,000	20,000	0	
	Memberships	9,373	9,500	127	
	Office Expense	24,500	27,500	3,000	
	Postage/Mail Services	4,405	4,380	(25)	
	Printing	13,100	12,160	(940)	
	Publications/Legal Notices	7,648	9,550	1,902	
	Structures and Grounds - Maintenance	5,195	2,010	(3,185)	
	Structures and Grounds - Rents and Leases	77,480	89,200	11,720	Building lease, storage & parking cost increases
	Utilities	12,000	13,000	1,000	
	<b>TOTAL SERVICES AND SUPPLIES</b>	<b>300,491</b>	<b>322,542</b>	<b>22,051</b>	
81000	<b>EQUIPMENT - FIXED ASSETS</b>	17,000	0	(17,000)	Phone system purchased in FY 07-08
		12,500	12,500	0	1 Seat license for traffic model
63280	<b>CONTRACTS</b>				
	Area wide Ridesharing Services	160,000	165,000	5,000	
	Blueprint Grant	257,055		(257,055)	Consultant budgeted in 07-08, but will carry over into 08-09
	Cari Anderson Air Quality Services - SIP Amend	13,668		(13,668)	Air quality state implementation plan completed in 07-08
	Congestion Management Program Update	0	60,000	60,000	Originally programmed in 07-08, but moved to 08-09
	Coordinated Transportation Plan	58,873		(58,873)	Completed in 07-08
	Disadvantaged Business Enterprise Consultant	2,500	2,500	0	
	Employee Classification Study	10,000		(10,000)	Activity anticipated to be carried out & completed in 07-08
	Financial Audit & related svcs.	28,500	30,500	2,000	
	Highway J59 Concept Study	0	6,000	6,000	
	Legal Counsel	105,816	50,500	(55,316)	Anticipated that less legal services will be required in 08-09
	Nonmotorized Master Plan	153,537		(153,537)	Encumbered in 07-08, but will carry over into 08-09
	North County Corridor Feasibility Study	110,936		(110,936)	Study completed in 07-08
	North County Corridor Project Study Report	150,000		(150,000)	Study completed in 07-08
	Office Space Reconfiguration	5,000		(5,000)	
	Plan Implementation Project Team	3,000	3,000	0	
	Policy Board Planning Session	17,240		(17,240)	Special policy board planning sessions held in 07-08
	Route 132 Connectivity Feasibility Study	373,555		(373,555)	Completed in 07-08
	Route 132 West Project Study Report	0	1,500,000	1,500,000	New project study report to be conducted in 08-09
	Route 132 West Safety Billboard	5,500	6,000	500	
	Route 219 Project Management Consultant	115,129	63,000	(52,129)	Estimated additional \$63,000 in FY 08-09 to complete tasks
	Short-haul Intermodal Facilities Study	0	6,854	6,854	
	RTP Financial Plan Update	306,000		(306,000)	Encumbered in 07-08, but will carry over into 08-09
	Temporary Help	16,605	10,000	(6,605)	
	Temporary Help Interwest Consultant Services	200,000	60,000	(140,000)	Anticipated that less consultant services will be required in 08-09
	Traffic Modeling Support	10,000	10,000	0	
	Valleywide Air Quality Coordinator	13,380	13,380	0	
	Valleywide Air Quality Coordinator Oversight	5,400	5,400	0	
	Local Air Quality Assistance	0	20,000	20,000	Consultant to provide air quality conformity services
	Valleywide Air Quality Policy Services	3,345	3,345	0	
	<b>TOTAL CONTRACTS</b>	<b>2,125,039</b>	<b>2,015,479</b>	<b>(109,560)</b>	
	<b>OPERATING TRANSFER OUT - SR 132 Infill</b>	84,380	0	(84,380)	One-time transfer for SR 132 east infill project
	<b>ADJUSTMENT FOR FY 06-07 OVERHEAD RECAPTURE</b>	0	(69,539)	(69,539)	
	<b>BUDGET SUBTOTAL</b>	<b>3,728,504</b>	<b>3,912,746</b>	<b>184,242</b>	
90000	<b>CONTINGENCIES</b>	28,450	50,000	21,550	\$21,550 used in 07-08: 5,000 office reconfig, \$4,000 security
62400	<b>EXIGENCIES</b>	15,000	15,000	0	door, \$12,550 phone system
	<b>TOTAL BUDGET</b>	<b>3,771,954</b>	<b>3,977,746</b>	<b>205,792</b>	

**STANISLAUS COUNCIL OF GOVERNMENTS  
REVENUES FOR FY 2008/09  
AS PROPOSED JUNE 11, 2008**

**Schedule #2**

<b>SOURCE</b>	<b>Final Revenue Budget FY 2007/08</b>	<b>Proposed Budget Rev FY 08/09</b>	<b>Change</b>
Federal – FHWA PL	908,462	913,283	4,821
Federal – FHWA PL carryover	73,874	152,215	78,341
Federal – FTA Section 5303	167,739	167,739	0
Federal – RSTP (federal project delivery)	60,000	60,000	0
Federal – RSTP carryover (Nonmotorized Plan)	135,926	0	(135,926)
Federal – CMAQ (ridesharing)	141,648	146,074	4,426
Federal – Congressional Grant - Route 132 Connectivity Study	373,555	0	(373,555)
Federal – Congressional Grant - Route 132 West Project Study	0	1,200,000	1,200,000
<b>Total Federal</b>	<b>1,861,204</b>	<b>2,639,311</b>	<b>778,107</b>
State – PPM	30,000	498,474	468,474
State – PPM Carryover	40,000	0	(40,000)
State – Blueprint Grant - MCAG	255,727	107,004	(148,723)
State – Blueprint Grant carryover - MCAG	50,675	0	(50,675)
<b>Total State</b>	<b>376,402</b>	<b>605,478</b>	<b>229,076</b>
Local – Abandoned Vehicle	5,000	4,910	(90)
Local – TDA Admin	122,000	82,781	(39,219)
Local – LTF Planning	451,501	450,000	(1,501)
Local – LTF Planning Reserve	84,380	0	(84,380)
Local – Interest	7,000	5,800	(1,200)
Local – Dues	20,000	20,000	0
Local – Non-StanCOG for Route 219 Project Mgmt Consultant	115,129	63,000	(52,129)
Local – Non-StanCOG for North County Corridor PDR	120,000	0	(120,000)
Local – Non-StanCOG LTF for Financial Plan for RTP	396,484	0	(396,484)
Local – Applied Reserves (contingencies/exigencies)	43,450	65,000	21,550
Local – Applied Reserves (Legislative Review)	0	34,866	34,866
<b>Total Local</b>	<b>1,364,944</b>	<b>726,357</b>	<b>(638,587)</b>
<b>Subtotal - Current Year Revenue</b>	<b>3,602,550</b>	<b>3,971,146</b>	<b>368,596</b>
Future recapture of unreimbursed overhead expenditures	151,804	0	(151,804)
Future recapture of unreimbursed capital expenditures	23,600	6,600	(17,000)
<b>Subtotal - Non-Current Revenue</b>	<b>175,404</b>	<b>6,600</b>	<b>(168,804)</b>
<b>TOTAL REVENUES</b>	<b>3,777,954</b>	<b>3,977,746</b>	<b>199,792</b>



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

TO: Technical Advisory Committee  
Consolidated Planning Committee

**STAFF REPORT**  
**MOTION**

FROM: Vincent Canales, Finance Director *VC*  
Robin Whitehead, Budget & Grants Coordinator *RW*

DATE: May 19, 2008

SUBJECT: Transportation Development Act Apportionments for FY 2008/09

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**Recommendation**

**BY MOTION:**

- Recommend that the Policy Board exceed its three percent (3%) LTF planning allocation by \$175,000 to fund a transit needs study for seniors and disabled persons in FY 2008/09, contingent upon approval by California's Director of Transportation.
- Recommend that the Policy Board apportion \$23,200 in LTF funds for Regional Transit Projects for FY 2008/09.
- Recommend that the Policy Board use Section 5 of the Transit Cost Sharing Procedures to determine spending caps for transit operators, with the understanding that the wording in Section 5, paragraph 5, be changed from "LTF funds remaining" to "TDA funds remaining".
- Recommend that the Policy Board approve the LTF transit and road and street apportionments as summarized in Attachment 1.

**Background**

The Transportation Development Act (TDA) provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance (STA) funds (see TDA Flow Chart).

Under transit cost sharing, the annual TDA process consists of the following three steps:

- Step 1: Initial Local Transportation Fund and State Transit Assistance Apportionments (see Attachment 3)
- Step 2: Determine LTF Needed for Transit (see Attachment 4)
- Step 3: Determine the Distribution of the LTF Road and Street funds (see Attachment 5).



## **Discussion**

### **Step 1:**

On February 13, 2008, the StanCOG Policy Board approved \$15,000,000 as the amount of estimated LTF for FY 2008/09. After deducting non-motorized and StanCOG's planning, and TDA administrative shares, \$14,139,440 is available to the jurisdictions for both transit and non-transit needs. The Policy Board apportioned \$5,531,046 as the amount of estimated STA for FY 2008/09.

### **Step 2:**

#### **Transit Claim Review**

In accordance with Step 2 of the process, the Transit Cost Sharing Committee met on April 30, 2008, to review transit claims and to make a recommendation to the StanCOG Technical Advisory Committee and the Policy Board on the total Local Transportation Funds needed for transit for FY 2008/09. Each operator summarized his or her proposed claim. The total amount of new LTF requested, and recommended, for the five transit claims is \$6,983,921.

In addition to the review of the proposed transit claims, funds for a transit needs study for seniors and disabled persons, as well as funds for regional transit projects, were addressed. There was also a need to address, and amend, the methodology needed for determining the funding cap for each transit operator. Those items are discussed below.

#### **Transit Needs Study for Seniors and Disabled Persons**

The proposed sales tax measure for transportation purposes does not include a transit element, whereas the sales tax measure that was proposed in 2006 did. As a result, senior persons have voiced their concern to the Board of Supervisors and the StanCOG Policy Board. These concerns were made known after StanCOG completed the Unmet Transit Needs process for FY 2008/09. The Board of Supervisors has put together an ad hoc committee to address the transit concerns. A meeting of the committee was held on April 3. Vince Harris, StanCOG Executive Director, attended that meeting, which was chaired by Brad Christian, County Transit Manager. Mr. Christian has requested that StanCOG reserve \$175,000 of Local Transportation Funds (LTF) to fund a transit needs study for seniors and disabled persons. Some seniors have expressed a need for assisted transportation rather than public transportation. The purpose of the study would be to qualify and quantify if there are transit needs. The consultant who would conduct the study would evaluate if any of the needs that might be identified through the study would meet StanCOG's definition of unmet transit needs. The consultant would also be looking at whether or not any identified unmet transit needs would be reasonable to meet. The study would also identify any assisted transit programs in the county that are working. The study would look at all areas within Stanislaus County. If it is found that there are unmet transit needs associated with providing assisted transportation (which may include entering residences), non-profit groups might best meet those needs.

By law, StanCOG cannot receive more than 3 percent of the annual LTF revenues, to conduct the transportation planning and programming process, unless a greater amount is approved by the Director of the California Department of Transportation. To fund the study would require StanCOG to ask for the Director's approval. The Transit Cost Sharing Committee recommended that StanCOG exceed its three percent (3%) LTF planning allocation by