



**EXECUTIVE COMMITTEE MEETING  
STANCOG BOARD ROOM  
1111 I STREET, SUITE 308  
MODESTO, CA  
APRIL 21, 2010  
3:30 PM**

Board Agendas and Minutes: Policy Board agendas, minutes and copies of items to be considered by the StanCOG Policy Board are available at least 72 hours prior to the meeting at the StanCOG offices located at 1111 "I" Street, Suite 308, Modesto, CA during normal business hours. The documents are also available on StanCOG's website at [www.stancog.org/policy-board.shtm](http://www.stancog.org/policy-board.shtm).

Materials related to an item on this Agenda submitted to the Policy Board after distribution of the agenda packet are available for public inspection at the address listed above during normal business hours. These documents are also available on StanCOG's website, subject to staff's ability to post the documents before the meeting.

Public Comment Period: Matters under the jurisdiction of the Policy Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Policy Board for consideration. However, California law prohibits the Policy Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Policy Board. Any member of the public wishing to address the Policy Board during the "Public Comment" period will be limited to 5 minutes unless the Chair of the Board grants a longer period of time.

Public Participation on a Matter on the Agenda: Please step to the podium at the time the agenda item is announced by the Chairperson. In order to ensure that interested parties have an opportunity to speak, any person addressing the Policy Board will be limited to a maximum of 5 minutes unless the Chair of the Board grants a longer period of time.

Reasonable Accommodations: This Agenda shall be made available upon request in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Malekos at (209) 525-4600 during regular business hours at least 72 hours prior to the time of the meeting to enable StanCOG to make reasonable arrangements to ensure accessibility to this meeting.

Notice Regarding Non-English Speakers: StanCOG Policy Board meetings are conducted in English and translations to other languages is not provided. Anyone wishing to address the Policy Board is advised to have an interpreter or to contact Cindy Malekos at (209) 525-4600 during regular business hours at least 72 hours prior to the time of the meeting so that StanCOG can provide an interpreter.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

*The public may comment on each item on the agenda as it arises.*

**4. DISCUSSION/ACTION ITEMS**

**A. Motion to Approve Executive Committee Meeting Minutes of 3-17-10**

**B.** Motion to Approve Appointment of New Citizens Advisory Committee Member

**C.** Discussion of Cancellation of May Executive Committee Meeting

**D.** Discussion of FY 2009-10 Budget Report

**E.** Discussion of Regional Growth Planning Strategy Consultant

**5. EXECUTIVE DIRECTOR'S REPORT**

**6. ADJOURNMENT**

**Next Regularly Scheduled Executive Committee Meeting:**

**MAY 19, 2010 (WEDNESDAY) @ 3:30 PM  
STANCOG BOARD ROOM  
1111 I STREET, SUITE 308  
MODESTO, CA**



**EXECUTIVE COMMITTEE MEETING**  
**StanCOG Board Room**  
**1111 I Street, Suite 308**  
**Modesto, California**

**Minutes of March 17, 2010**

**PRESENT:** Chair Jeff Grover, Bill O'Brien (Stanislaus County); Farrell Jackson (City of Oakdale); Charles Goeken (City of Waterford)

**ALSO PRESENT:** Rod Attebery (Neumiller and Beardslee); Vince Harris, Cindy Malekos (StanCOG)

**1. CALL TO ORDER**

Chair Jeff Grover called the meeting to order at 3:38 p.m.

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

There were no public comments.

**4. DISCUSSION/ACTION ITEMS**

**A. Motion to Approve Executive Committee Meeting Minutes of 2-17-10**

**\*By Motion (Member Farrell Jackson/Member Bill O'Brien)**, and unanimous vote, the Executive Committee approved the Executive Committee Meeting Minutes of February 17, 2010.

**B. Motion to Approve Appointment of New Member to Social Services Transportation Advisory Council (SSTAC)**

Vince Harris explained that George Sharp is being recommended for appointment as a representative on the SSTAC.

**\*By Motion (Member Bill O'Brien/Member Charles Goeken)**, and unanimous vote, the Executive Committee approved the appointment of new member George Sharp to the Social Services Transportation Advisory Council (SSTAC).

**C. Motion to Approve Appointment of New Member to Citizens Advisory Committee (CAC)**

Vince Harris explained that Scott Calkins is being recommended for appointment as a representative on the CAC.

**\*By Motion (Member Charles Goeken/Member Farrell Jackson)**, and unanimous vote, the Executive Committee approved the appointment of new member Scott Calkins to the Citizens Advisory Committee (CAC).

**D. Discussion of 2010 Overall Work Program (OWP) and Budget**

Vince Harris provided a summation of the proposed OWP and Budget in advance of the Policy Board discussion on this item. He said that a budget report would be provided to the Executive Committee quarterly.

**E. Discussion of Federal Certification Review**

Vince Harris updated the Executive Committee on the Federal Certification Review that StanCOG is undergoing at this time. The Review is conducted every three years by StanCOG's federal funding agencies—Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Caltrans.

**5. EXECUTIVE DIRECTOR'S REPORT-None**

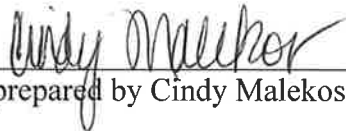
**6. ADJOURNMENT**

The Executive Meeting was adjourned by Chair Grover at 4:23 pm.

*Next regularly scheduled Executive Committee Meeting:*

**WEDNESDAY, APRIL 21, 2010 @ 3:30 P.M.  
STANCOG BOARD ROOM  
1111 I STREET, SUITE 308  
MODESTO, CA**

Signed \_\_\_\_\_



Minutes prepared by Cindy Malekos, Personnel and Administration Manager



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

**TO:** Executive Committee Staff Report  
Motion  
**THROUGH:** Vince Harris, Executive Director *VH*  
**FROM:** Cindy Malekos, Personnel and Administration Manager, Public Information Officer *CM*  
**DATE:** April 14, 2010  
**SUBJECT:** Appointment of New Member to Citizens Advisory Committee (CAC)

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**Recommendation**

**By Motion**, appoint Joe Hollstein as a new member of the Citizens Advisory Committee.

**Background**

The CAC is one of the four standing committees of StanCOG. It is to be comprised of 15 residents of Stanislaus County that are appointed by the Executive Committee. Each appointment is for a term of four years, with no Member serving on the CAC for more than eight consecutive years.

There are currently eight members on the CAC due to the resignation of several Members in the past year. The CAC meets once monthly, providing input on agenda items that go through the Committee structure before reaching the Policy Board at its monthly meeting.

**Discussion**

A letter was sent to the City Managers of those cities that are not currently represented on the CAC, asking if they knew of an interested citizen to serve on the Committee. The City of Ceres suggested Joe Holstein. Staff sent him the CAC Membership Application and he submitted the attached completed form to StanCOG for consideration.

Mr. Hollstein resides in Ceres. He is a City Engineer with the City of Atwater so he would bring technical knowledge and experience to the CAC. He is familiar with StanCOG and its many projects and programs. Mr. Hollstein states that he ‘just wants to make sure that the funds coming to the County are used most effectively for the roads and non-motorized systems.’

[cmalekos@stancog.org](mailto:cmalekos@stancog.org)



CITIZENS ADVISORY COMMITTEE
MEMBERSHIP APPLICATION

Name Joe Hollstein Home Phone 209 402-0528

Address P.O. Box 154 Ceres, Ca. 95307

Occupation City Engineer, City of Atwater Work Phone 209 357-6231

Background, Education and Experience:

I have 29 years experience with the City of Ceres and 2 years with the City of Atwater as City Engineer developing and implementing capital projects including road projects funded through StanCOG. I supervised the annual preparation of the road and transit claims for the Ceres. I participated in the annual transit fund allocation and the running of the Ceres transit system. I was Ceres representative on the Consolidated Planning Committee during the last 10 years and an alternate for the Technical Committee. I started and supervised the preparation of the Project Study Report for the Whitmore Overpass Project. I was the City's representative to Caltrans for the Project Report, environmental impact report, and design for the Whitmore Overpass project until I left. I have participated as the Ceres representative on various planning studies including the Expressway Study, 132 East Study, the Freight Study and the Mid County Transportation Study Report.

I am acquainted with the rules and regulations under which StanCOG operates. I have participated

I am a registered Civil Engineer. I have a BS degree in Civil Engineering from San Jose State University.

What Planning Issues Are Of Particular Interest/Concern To You?

Completion of the preliminary studies for the North corridor and getting the Mid County Transportation Project Report adopted. I also want to make sure that the Federal, State and Local Transportation Funds are spent for the greatest affect.

What Group/Groups (i.e. Low-Income and Minority, Professional and Civic, Educational and Religious, Business and Industrial, etc.) If any, do you feel you represent?

I do not represent any group. I just want to make sure that the funds coming to the County are used most effectively for the roads and non-motorized systems.

Comments: I have been working with StanCOG for years. I know the laws that apply to StanCOG. I believe I can provide my knowledge and experience to help StanCOG complete it duties.

Please attach additional sheets if more space is needed.

Signature [Handwritten Signature]

Date 4-2-10



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City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

**TO:** Executive Committee **Staff Report**  
**Discussion**  
**THROUGH:** Vince Harris, Executive Director *[Signature]*  
**FROM:** Vince Canales, Finance Director *[Signature]*  
**DATE:** April 9, 2010  
**SUBJECT:** FY 2009/10 Budget Report

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**Discussion**

Attached is a budget report for the month ending March 31, 2010. March is the ninth month of the fiscal year 2009/10. Therefore, we are 75% through the fiscal year. As additional information, staff has provided detailed information for the contract line item.

Salaries and Benefits are under at 60%

Services and Supplies are under at 46%

- Memberships are high due to one-time invoices paid at the beginning of the year
- Insurance is high to due lump-sum payments of the premiums for the entire fiscal year
- Exigencies exceed budget due to moving expenses

Contracts are detailed in the second page of the financial report

Fixed assets under at 24%

vcanales@stancog.org  
vharris@stancog.org

STANISLAUS COUNCIL OF GOVERNMENTS  
STATEMENT OF EXPENDITURES AND APPROPRIATIONS  
CURRENT PERIOD: MAR-10

Account	YTD Legal Budget	MTD Actual Expenditures	YTD Actual Expenditures	YTD Expend as % of Budget	Unexpended Balance
<b>Salaries and Benefits</b>	<b>1,689,802.00</b>	<b>129,129.22</b>	<b>1,010,878.51</b>	<b>59.82%</b>	<b>678,923.49</b>
Administrative Services	11,165.00	263.94	1,935.58	17.34%	9,229.42
Appropriation for contingenci	50,000.00	-	-	0.00%	50,000.00
Communications	20,224.00	913.79	11,958.99	59.13%	8,265.01
Conferences, Seminars & Travel	47,983.00	1,329.40	13,794.65	28.75%	34,188.35
Equipment Purchases	27,700.00	2,884.87	19,997.12	72.19%	7,702.88
Equipment Rents & Leases	22,604.00	125.00	10,405.83	46.04%	12,198.17
Exigencies	15,000.00	-	16,006.08	106.71%	(1,006.08)
Insurance	20,000.00	-	15,669.90	78.35%	4,330.10
Maintenance-equipment	1,500.00	-	785.00	52.33%	715.00
Memberships	11,050.00	-	9,921.00	89.78%	1,129.00
Office Expense	28,500.00	1,102.82	10,548.55	37.01%	17,951.45
Postage/Mail Services	4,205.00	58.35	1,317.37	31.33%	2,887.63
Printing	26,760.00	-	382.68	1.43%	26,377.32
Publications & legal notices	15,650.00	356.76	2,458.49	15.71%	13,191.51
Structures & Grounds Maintenance	2,110.00	75.00	1,196.00	56.68%	914.00
Structures & Grounds - Rents & Leases	89,285.00	7,478.16	64,359.16	72.08%	24,925.84
Utilities	12,000.00	794.14	4,939.28	41.16%	7,060.72
<b>Subtotal Services and Supplies</b>	<b>405,736.00</b>	<b>15,382.23</b>	<b>185,675.68</b>	<b>45.76%</b>	<b>220,060.32</b>
County Departmental Costs	13,425.00	764.00	5,982.00	44.56%	7,443.00
Data Processing Services	26,040.00	1,294.15	14,569.86	55.95%	11,470.14
<b>Subtotal County Services</b>	<b>39,465.00</b>	<b>2,058.15</b>	<b>20,551.86</b>	<b>52.08%</b>	<b>18,913.14</b>
<b>Contracts</b>	<b>6,727,974.00</b>	<b>31,727.47</b>	<b>910,976.63</b>	<b>13.54%</b>	<b>5,816,997.37</b>
Equipment	33,356.00	-	4,840.70	14.51%	28,515.30
Structures & improvements (Ex	4,000.00	-	4,616.78	115.42%	(616.78)
<b>Subtotal Fixed Assets &gt;\$5,000</b>	<b>37,356.00</b>	<b>-</b>	<b>9,457.48</b>	<b>25.32%</b>	<b>27,898.52</b>
<b>Totals</b>	<b>8,900,333.00</b>	<b>178,297.07</b>	<b>2,137,540.16</b>	<b>24.02%</b>	<b>6,762,792.84</b>

STANISLAUS COUNCIL OF GOVERNMENTS  
 CONTRACT ACCOUNT DETAIL  
 CURRENT PERIOD: MAR-10

Contract Description	Contract	Expense	Balance
Area wide Ridesharing Services	170,000.00	0.00	170,000.00
Blueprint Grant	78,360.00	0.00	78,360.00
Disadvantaged Business Enterprise Consultant	2,500.00	105.00	2,395.00
Financial Audit & related svcs.	30,500.00	22,500.00	8,000.00
Triennial Performance Audits	50,000.00	33,458.96	16,541.04
Public Involvement Consultant	20,000.00	0.00	20,000.00
Professional Recruitment Services	15,000.00	0.00	15,000.00
Web Design Consultant	3,000.00	0.00	3,000.00
Highway J59 Concept Study	6,000.00	0.00	6,000.00
Legal Counsel	120,000.00	25,052.57	94,947.43
Route 132 West Project Study Report	1,030,181.00	599,171.14	431,009.86
Route 132 West Environmental Document	4,500,000.00	0.00	4,500,000.00
Route 132 West Safety Billboard	6,000.00	4,220.00	1,780.00
511 Billboard	5,000.00	0.00	5,000.00
Route 219 Project Management Consultant	10,083.00	0.00	10,083.00
KernCOG	2,250.00	2,250.00	0.00
Merced CAG	0.00	1,759.00	(1,759.00)
Temporary Help	10,000.00	6,581.63	3,418.37
Temporary Help Interwest Consultant Services	60,000.00	55,035.00	4,965.00
Regional Transportation Plan / EIR	400,000.00	146,494.70	253,505.30
Regional Travel Model Update	150,000.00	0.00	150,000.00
Traffic Modeling Support	10,000.00	8,245.00	1,755.00
Valleywide Air Quality Coordinator	21,000.00	0.00	21,000.00
Valleywide Air Quality Coordinator Oversight	8,100.00	0.00	8,100.00
Local Air Quality Assistance	20,000.00	6,103.63	13,896.37
<b>Contract Totals</b>	<b>6,727,974.00</b>	<b>910,976.63</b>	<b>5,816,997.37</b>