

NOTICE, CALL AND AGENDA

StanCOG EXECUTIVE COMMITTEE

WEDNESDAY, November 14, 2007
5:15 pm

1010 TENTH STREET
BASEMENT ROOM 200 BEHIND CHAMBERS
Modesto, CA 95354

California Brown Act Requires:

This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact C.J. Johnson, at (209) 558-7830, during regular business hours, at least twenty-four hours prior to the time of the meeting.

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the StanCOG Policy Board shall be in English and anyone wishing to address the Board is advised to have an interpreter or give StanCOG a 48 hour notice so that StanCOG can provide an interpreter from any language not English into the English language.

PUBLIC PARTICIPATION

Matters not on the posted agenda may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Committee for consideration. However, California law prohibits taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Committee. Any member of the public wishing to address the Committee will be limited to five minutes or the discretion of the Chair.

Questions: Contact C.J. Johnson at (209) 558-7830

1. PUBLIC PARTICIPATION

2. COMMITTEE APPOINTMENTS

- A. Member Re-appointments: Social Services Transportation Advisory Council (SSTAC)
- B. Citizens Advisory Committee appointment

Motion

3. REQUEST TO AMEND STANCOG EMPLOYMENT POLICIES – MANAGEMENT EMPLOYEE MAXIMUM VACATION CASH OUT

Motion

4. CLOSED SESSION

- A. Pursuant to Government Code Section 54957.6:
CONFERENCE REGARDING SALARY
StanCOG's DESIGNATED REPRESENTATIVE (CHAIR)
UNREPRESENTED EMPLOYEE (EXECUTIVE DIRECTOR)

- B. PURSUANT TO GOVERNMENT CODE Section 54956.8
Conference with Real Property Negotiators
Property: (APN 033-078-002;-04;-05)
Agency Negotiator: Vince Harris,(DeeAnne Gillick, and Jennifer Alves)
Negotiating Parties: Stanislaus Council of Governments and Bright Development, (Carol Bright and John Dunn)
Under Negotiation: Both price and terms of payment

5. RETURN TO OPEN SESSION

Report on closed session.

ADJOURNMENT

The next meeting to be called by the Chair.

Item 2



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

TO: Executive Committee Staff Report
Motion
THROUGH: Vince Harris, Executive Director *VH*
FROM: Lark Downs, Sr. Planner *LD*
DATE: October 10, 2007
SUBJECT: Member Re-appointments: Social Services Transportation
Advisory Council (SSTAC)

Recommendation

By Motion, re-appoint Jill Erickson, and Irene Lopez to the StanCOG Social Services Transportation Advisory Council for a second, and final, 3-year term.

Background

According to the adopted Bylaws, the StanCOG Social Services Transportation Advisory Council (SSTAC) requires new members to be appointed by the StanCOG Executive Committee. Each member serves a 3-year term, and may be re-appointed by the StanCOG Executive Committee for an additional 3-year term.

Discussion

Ms. Erickson is employed by the Area Agency on Aging. She represents the senior community on issues of mobility and special needs of the transit dependent senior population.

Ms. Lopez is employed by the Stanislaus County Community Services Agency (CSA). She provides valuable input into issues involving CSA client transportation issues.

Larkdowns@StanCOG.org



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To: Executive Committee Staff Report
Motion

Through: Vince Harris, Executive Director *VGH*

From: Lark Downs, Sr. Planner *LD*

Date: October 10, 2007

Subject: Citizens Advisory Committee Appointment

Recommendation

By Motion, appoint George Sharp to the StanCOG Citizens Advisory Committee.

Background

According to the adopted Bylaws, the Citizens Advisory Committee shall be comprised of fifteen (15) residents of Stanislaus County. A quorum shall consist of one-half (1/2) of the current membership. At present, the Committee has only ten active members.

As per the Bylaws "When making Citizens Advisory Committee appointments, the Executive Committee shall attempt to provide a balance of views and a cross-section of county interests."

Discussion

Current Citizens Advisory Committee Members

1. Stephen Bonrepos (Chairman)
2. Dennis Wann (Vice-chairman)
3. Bill Axtell
4. Gil Bostwick
5. Reginald Bronner

6. Greg Dugovic
7. Ed Maring
8. Keith Silva
9. Doug Sweetland
10. Dennis Wilson

Appointment:

Name: George Sharp

Occupation: Public Policy Advocate

Interests: Issues involving low-income and minority groups, and the disabled community.

Attachment

Larkdowns@stancog.org



209.558.7830 209.558.7833

Citizen Advisory Committee
Membership Application

Name George Sharp Home Phone 579-4547

Address 1824 Joann Ave. Modesto, Ca. 95350

Occupation Public Policy Advocate Work Phone 521-7260

Background, Education and Experience:

I have lived in Stanislaus County and Modesto for thirtyfour years. I have an A.A. in Behavioral and Social Sciences and currently enrolled at Chapman University finishing my B.A. in Social Sciences. I have been at Disability Resource Agency for Independent Living for five years. I have experience in ADA and Title 24 section B. I have experience in analyzing public policy. I am familiar with our community and its needs.

What Planning Issues Are Of Particular Interest/Concern To You?

My particular interests are in housing and accessible transportation.

What Group/Groups (i.e. Low-Income and Minority, Professional and Civic, Educational, Business and Industrial, etc.) If any, do you feel you represent?

I feel I represent the low-income and minority groups. Specifically the disabled community.

Comments:

Please attach additional sheets if more space is needed.

Signature

George B. Sharp

Date October 4, 2007

Item 3



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

TO: Executive Committee Staff Report
Motion

THROUGH: Vince Harris, Executive Director *VJH*

FROM: Lark Downs, Sr. Planner *LD*

DATE: October 15, 2007

RE: Request to Amend StanCOG Employment Policies – Management
Employee Maximum Vacation Cash Out

Recommendation

By Motion, recommend that the Policy Board amend the StanCOG Employment Policies regarding maximum vacation cash out for Management employees as follows:

<u>Years of Service</u>	<u>Maximum Cash Out Hours</u>
1 – 2	196.32
3 – 10	236.36
11 – 20	276.40
21+	316.44

Background

From its formation in 1971 to 2001, the Stanislaus Council of Governments, known then as the Stanislaus Area Association of Governments (SAAG), operated as a Stanislaus County Department, with all employees being covered under their respective Bargaining Unit MOUs, and earning County fringe benefits accordingly.

Although StanCOG became an independent agency in 2001, it did not cut sever all ties with the County. Upon receiving independent status, StanCOG decided that all regular full-time StanCOG employees were to be members of the Stanislaus County Employment Retirement Association (StanCERA). Moreover, in the transition from County Department to independent agency, the StanCOG Policy Board adopted employment guidelines, policies, and procedures in the form of a StanCOG Employee

Policies and Procedures Handbook.

Discussion

In July of this year, the Executive Director was notified by StanCERA that StanCOG had not submitted written policies that identified a maximum amount of an employee's vacation cash out that can be included in final retirement compensation (see attachment). During the process of fulfilling StanCERA's request, it was discovered that the Employee Policies and Procedures Handbook did not specifically address vacation cash out limitations for Management employees.

At present, Stanislaus County Management employees, including Department Heads, are limited in their vacation cash out to an amount which will not exceed the amount of vacation time earned in a calendar year. Stanislaus County limits for Management are as follows:

<u>Years of Service</u>	<u>Maximum Cash Out Hours</u>
1 – 2	196.32
3 – 10	236.36
11 – 20	276.40
21+	316.44

Staff is requesting that the Executive Committee recommend that the Policy Board amend the current StanCOG Policy on maximum vacation cash out for Management employees to match the current Stanislaus County Policy.

attachment

Larkdowns@Stancog.org



**STANISLAUS COUNTY
EMPLOYEES' RETIREMENT ASSOCIATION**
832 12th Street, Suite 600
Modesto, CA 95354
P.O. Box 3150 Modesto, CA 95353-3150

Phone (209) 525-6393
Fax (209) 525-4334
www.stancera.org
e-mail: retirement@stancera.org

July 5, 2007

Vincent Harris
Executive Director
StanCOG
900 H Street, Suite D
Modesto, CA 95354

Dear Mr. Harris:

Stanislaus County Employees' Retirement Association (StanCERA) administers 1937 Act defined benefit retirement benefits for Stanislaus County, City of Ceres, Stanislaus Superior Court, StanCOG, East Side Mosquito Abatement District, Keyes Community Services, Salida Sanitary District and Hills Ferry Cemetery District. As you may be aware, different types of pay are included in a member's retirement gross and will be included in the member's final compensation to determine monthly retirement benefits. One of these types of pay is annual vacation cash out or in-service cash out of accrued vacation leave.

Stanislaus County has a defined policy either through Board of Supervisor Resolutions or Memorandum of Understanding identifying a maximum amount of an employee's vacation cash out that may be included in final compensation. The policy allows, upon Department Head approval, Confidential and standard employee's a maximum of 40 hours per fiscal year with 100 hour minimum balance or 60 hours per fiscal year with 200 hour minimum balance. The maximum amount allowable during the final twelve month period is up to 120 hours.

Stanislaus County Management employees, including Department Heads, are limited in their vacation cash out or conversion to deferred compensation to an amount which will not exceed the amount of vacation time earned in a calendar year. Stanislaus County limits for management are as follows:

<u>Years of Service</u>	<u>Maximum Cash Out Hours</u>
01-02	196.32
03-10	236.36
11-20	276.40
21+	316.44

StanCERA has determined that we do not have written policies of in-service vacation leave cash out maximums from its other employers. We are now requesting that each employer provide documentation of their policies to us. We will require either a copy of a resolution or other Board level document (even Board meeting minutes) or language in a Memorandum of Understanding (MOU) outlining this policy. Even if your Agency has "zero" in service vacation leave cash out allowed, we will need this confirmed in writing. You may elect to adopt a policy similar to the Stanislaus County policy in lieu of developing your own policy.

If you have any questions or need additional information regarding this request, please contact our office at 525-6393. Thank you.

Sincerely,


Michele Silva
Benefits Manager